Please find attached, minutes for the Local Government Meeting held in the Innisfail Shire Hall - Level 2 Board Room, 70 Rankin Street, Innisfail commencing at 9.00am.
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PRESENT:
Crs B Shannon (Mayor), B Macdonald (Deputy Mayor), G Raleigh, A Pike, M Nolan, I Rule and K Farinelli and Mr T Brennan (Chief Executive Officer), Mr D Trotter (Director Works), Mr J W Pettigrew (Director Planning & Environmental Services) and Mrs D Vitali (Minutes Clerk)

1. CONFIRMATION OF MINUTES
1.1 CONFIRMATION OF MINUTES OF LOCAL GOVERNMENT MEETING, 28 MAY 2015

Recommendation:
“That the Minutes of the Local Government Meeting held on 28 May 2015 be confirmed as a true and correct record.”

Moved Cr I Rule
Seconded Cr K Farinelli

Resolution Number 990
“That the Recommendation be adopted.”

FOR VOTE - Unanimous CARRIED

2. RECEIPT OF MINUTES
2.1 RECEIPT OF MINUTES OF CCRC TRAFFIC CONSULTATIVE COMMITTEE MEETING, 18 MARCH 2015

Recommendation:
“That the Minutes of the CCRC Traffic Consultative Committee Meeting held on 18 March 2015 be received.”

Moved Cr B Macdonald
Seconded Cr G Raleigh

Resolution Number 991
“That the Recommendation be adopted.”

FOR VOTE - Unanimous CARRIED
3. BUSINESS FROM PREVIOUS MINUTES

3.1 MINUTES OF CCRC TRAFFIC CONSULTATIVE COMMITTEE MEETING HELD 18 MARCH 2015

The Councillors raised issues in relation to a number of items in the Minutes as follows:

Item 3 - Cr Nolan noted the reference in the minutes to the Blackwood St / Ash St intersection upgrade to the Bruce Highway. He indicated that the three (3) Innisfail based Councillors had been invited to a meeting with the Innisfail Chamber of Commerce which is seeking support for the installation of traffic lights on the Edith St / Ernest St intersection. Councillors confirmed that the upgrade of the Blackwood St / Ash St intersection with the Bruce Highway remains the priority for any funds for upgrading the Bruce Highway within Innisfail.

Item 6 - Cr Nolan referred to the discussion and proposed action in relation to the fruit stall on the Bruce Highway north of Dillon Road, with the Department of Transport and Main Roads (TMR) proposing to install double white lines at the access point. Councillors discussed the planning conditions imposed by TMR on the development application for the fruit stall which it appeared was now not being enforced and it was agreed the issue be raised once again through the Traffic Consultative Committee.

Item 9 - Cr Shannon noted the reference to the request for the provision of a left turn lane into Bluff Road should be from the north and not the south as mentioned in the minutes.

Item 13 - Cr Raleigh raised concern about the heavy vehicles parking adjacent to the park area on the southern approach to Cardwell and indicated he would supply additional information to Cr Rule about the issue.

At 9.30am Ms M Darveniza (Director Community Services) entered the meeting.
4. MANAGEMENT

4.1 COUNCIL MEETING DATES: JULY - NOVEMBER 2015

Executive Summary:

Under the Local Government Regulation 2012, Section 277(1) - Public Notice of Meetings, Council is required to advertise details of when its Local Government Meetings will be held.

Proposed meeting dates from July to November 2015 are listed below, and if endorsed, are required to be advertised in the local newspapers, on Council's website and in public spaces within Council Offices:

<table>
<thead>
<tr>
<th>Local Government Meeting (Works &amp; Community Services) Innisfail</th>
<th>Local Government Meeting (Planning &amp; Environment and Corporate Services) Tully</th>
</tr>
</thead>
<tbody>
<tr>
<td>09 July 2015</td>
<td>23 July 2015</td>
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<tr>
<td>13 August 2015</td>
<td>27 August 2015</td>
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<td>10 September 2015</td>
<td>24 September 2015</td>
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<td>08 October 2015</td>
<td>22 October 2015</td>
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<tr>
<td>12 November 2015</td>
<td>26 November 2015</td>
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</tbody>
</table>

If Council wishes to consider convening a Local Government meeting/s at alternate locations within the Region, this is the opportunity to do so, so that alternate venues can be advertised with meeting dates.

Recommendation:

"That Council endorse the proposed Meeting Schedule for July to November 2015 as outlined in the CEO's report and determine if it wishes to hold a meeting at an alternate location during this period"

Moved  Cr B Macdonald  
Seconded  Cr A Pike

Resolution Number 992

"That the Recommendation be adopted."

FOR VOTE - Unanimous  CARRIED

At 9.45 Mr J Fischer (Manager Asset Engineering) entered the meeting.
4.2 POLICY REVIEW

Executive Summary:
Policies are reviewed regularly depending on the content to ensure they remain relevant and to accommodate changes in practice, legislation, standards and current trends.

Relevant and up-to-date policies are essential in ensuring consistency of operational practices within Council. They help to guide the actions of everyone involved in Council’s operations and service delivery and also provide a record of accountability, allowing for clear communication about what is expected.

Recommendation:
“That Council endorse the following policies for a further period of two years or as determined from time to time by Council or the Chief Executive Officer:

- Councillor Contact with Lobbyists, Developers and Submitters;
- Media and Communications
- Community Gardens

Moved Cr K Farinelli
Seconded Cr A Pike

Resolution Number 993

“That the Recommendation be adopted.”

FOR VOTE - Unanimous

CARRIED
5. WORKS

5.1 NDRRA WORKS PROGRAM PROGRESS REPORT - MAY 2015

Executive Summary:
The Natural Disaster Relief and Recovery Arrangements (NDRRA) Works Program is a substantial program to be delivered by 30 June 2016. Eligible works under the NDRRA Works Program are funded by the Commonwealth Government (75%) and the Queensland Government (25%) over and above the Council's trigger point.

Recommendation:
“That Council acknowledge the status of the NDRRA Works Program.”

Moved Cr K Farinelli  
Seconded Cr G Raleigh

Resolution Number 994

"That the Recommendation be adopted."

FOR VOTE - Unanimous  CARRIED

5.2 WORKS CAPITAL REPORT - MAY 2015

Executive Summary:
The Works Department has adopted its Capital Works Program for the 2014-15 financial year. The status of individual projects is reported monthly.

Recommendation:
“That Council receive the report and acknowledge the status of Capital Works projects managed by the Works Department.”

Moved Cr K Farinelli  
Seconded Cr M Nolan

Resolution Number 995

"That the Recommendation be adopted."

FOR VOTE - Unanimous  CARRIED
At 10.10am Ms A Nugent (Manager Strategic Planning) entered the meeting

5.3 SOUTH JOHNSTONE MASTER DRAINAGE STUDY

Executive Summary:
Council has progressed works on Stage 2 of the master drainage studies that have been funded in part through the Queensland State Government's Local Government Grants and Subsidies Program (LGGSP). The South Johnstone Master Drainage Study has recently been finalised and will be used to inform the development of the Drainage Forward Capital Works Program and future decision making in regard to priorities for future stormwater upgrade projects within South Johnstone.

Recommendation:
“That:

1. Council receive and adopt this report and the Cassowary Coast Regional Council Master Drainage Study: South Johnstone, May 2015 by BMT WBM Pty Ltd; and

2. The South Johnstone Master Drainage Study be used to inform the development of the Drainage Forward Capital Works Program, the Local Government Infrastructure Plan (LGIP) and future stormwater upgrade projects and priorities in South Johnstone.”

Moved Cr A Pike
Seconded Cr M Nolan

Resolution Number 996

"That the Recommendation be adopted."

FOR VOTE - Unanimous

10.15am - 10.35am The meeting adjourned for morning tea, when the meeting reconvened it was noted that Mr D Sydes (Planning and Technical Support, Special Projects), Ms M Fazackerley (Coordinator Special Projects), Ms A Adams (Manager Library Services) and Ms M Larsen (A/g Coordinator Housing) were in attendance and Mr J Fischer and Ms A Nugent had left the meeting.
6. COMMUNITY

6.1 COMMUNITY SERVICES - QUARTERLY DASHBOARD REPORT (MARCH 2015 TO MAY 2015)

Executive Summary:
It is the intention of the Community Services Department to provide Council with a quarterly report that monitors a series of key departmental indicators. This report is compiled for Council’s information and is designed to provide broad background information and build Councillors knowledge and understanding of the Community Services Department. It is not intended to be either detailed or exhaustive rather it is illustrative of the operational activity being undertaken by Community Services.

Recommendation:
“That the Community Services – Quarterly Dashboard Report for March 2015 to May 2015 be received and noted.”

Moved Cr K Farinelli
Seconded Cr G Raleigh

Resolution Number 997

“That the Recommendation be adopted.”

FOR VOTE - Unanimous CARRIED

6.2 INNISFAIL REGIONAL LIBRARY UPDATE - MAY 2015

Executive Summary:
The Innisfail Library was damaged during Tropical Cyclone Larry in 2006 and has been located in temporary accommodation since that time. The provision of a new library was seen as a high priority and investigations into the options for design and funding for a new Regional Library Hub began in 2009.

In December 2013 Council approved the option to redevelop the site at Alan Maruff House for the new Innisfail Regional Library. Full designs, costings and tender documentation were developed and tenders were called in May 2014. In July 2014 the tender for the construction of the Innisfail Regional Library was awarded to Allan Sultana Construction Pty Ltd.

The total budget for the project (including design, construction and relocation costs) is $5.15M with Queensland Government contributing $2M toward the total project costs.
6.2 INNISFAIL REGIONAL LIBRARY UPDATE - MAY 2015  (CONT...D)

Construction of the new Innisfail Regional Library began in August 2014. At the end of May the construction phase of the project was 65% complete. Works are on schedule for the revised completion date of September 2015.

Recommendation:
“That the report be received and noted.”

Moved Cr B Macdonald  
Seconded Cr G Raleigh

Resolution Number 998

"That the Recommendation be adopted."

FOR VOTE - Unanimous  CARRIED

At 11.00am Ms M Fazackerley and Ms A Adams left the meeting and Ms A Nugent re-entered the meeting.

6.3 TRANSFER OF COMMUNITY HOUSING STOCK FROM TULLY SUPPORT CENTRE INC. AND JUBILEE HOUSING INC. TO CASSOWARY COAST REGIONAL COUNCIL

Executive Summary:
The purpose of this report is to provide Council with an update on the implementation of the National Regulatory System for Housing providers and to confirm its intentions regarding the transfer of community housing stock to Cassowary Coast Regional Council from Jubilee Housing Inc. and the Tully Support Centre.

Recent changes to legislative guidelines require the Council to review its processes in delivering social housing. Council registered under the new National Regulatory System (NRS) in November 2014 to ensure it was eligible to maintain its Housing Program and qualify for any future funding.

Council’s current housing stock consists of: nine (9) community housing properties (40 tenancies), five (5) managed properties (12 tenancies), three (3) pensioner units (11 tenancies), seven (7) employee houses (7 tenancies) and one (1) leased property.
6.3 TRANSFER OF COMMUNITY HOUSING STOCK FROM TULLY SUPPORT CENTRE INC. AND JUBILEE HOUSING INC. TO CASSOWARY COAST REGIONAL COUNCIL (CONT...D)

A request for the transfer of housing stock from Jubilee Housing Inc. (4 properties) and Tully Support Centre (5 properties) was made to Council by both organisations in 2013. On the 28 November 2013 Council resolved to consider the transfer of stock from Jubilee Housing Inc. and Tully Support Centre to ensure minority groups retain their cultural heritage and local identity. The final decision with regards to who these housing properties are transferred to will be made by the Department of Housing & Public Works.

Although the process of NRS registration approvals has been extended both Jubilee Housing and Tully Support Centre have indicated that they will not be in a position to continue managing these properties after 30 June 2015 and have requested that interim measures be put in place by the Department of Housing & Public Works with Cassowary Coast Regional Council.

Recommendation:

“That:

1. Council contact the Department of Housing & Public Works and confirm that it is willing to absorb community housing stock from Tully Support Centre and Jubilee Housing into its Community Housing program.

2. Council undertake interim measures to ensure both Jubilee Housing and Tully Support Centre are in a position to step away from managing their current portfolios as at the 30 June 2015.”

Moved Cr K Farinelli
Seconded Cr B Macdonald

Resolution Number 999

“That the Recommendation be adopted.”

FOR VOTE - Crs. B Shannon, B Macdonald, G Raleigh, M Nolan, I Rule and K Farinelli
AGAINST VOTE - Cr A Pike

CARRIED
6.4 COMMERCIAL OPERATORS PERMIT APPLICATION - NQ HORSES

Executive Summary:
The Council is in receipt of an application for a Commercial Operator's Permit, for the business NQ horses to run guided horse riding tours at Garners Beach. Over a period of time Council has worked with the applicant to develop an operation that meets the mandatory requirements of Cassowary Coast Regional Council's Local Laws adopted in 2011. Additional conditions have been applied to the final draft permit to reflect the areas significant environmental values, Marine Parks Green Zoned Area and community expectations.

Recommendation:
“That:

1. Council receive the report and acknowledge the high level of environmental and public risk associated with permitting a commercial activity in the location of Garners Beach.

2. Council endorse the application of mandatory and normally imposed conditions that must be imposed on approvals as per current local laws.

3. Council approve the issuing of a Commercial Operators Permit for guided horse tours by the applicant NQ Horses at the location of Garners Beach subject to the application of the below additional conditions being imposed:

   a. Site access is restricted to the site identified as most suitable by the applicant and indicated on Figure 1.

   b. Signage is installed at the applicant's expense with the wording "Horse Access Point" displayed clearly alongside a pictogram of a horse and installed according to current signage installation guidelines.

   c. The permit be subject to secondary approval from the Marine Parks section of National Parks and Recreation Services.

   d. Nominated access point be stabilised at applicant's expense in a manner pre-empting potential erosion scour likely to occur from activity and site monitored for erosion with repair works undertaken if erosion reaches level pre activity being undertaken.

   e. Access to the beach is restricted to when tide levels are suitable to allow the activity to occur and hours of operation limited to daylight hours only.

   f. Area of activity is limited to the area indicated on Figure 2 to avoid potential conflict with popular day-use areas on the northern end of Garners Beach, and Council to install signage indicating end point of horse access area at Northern extremity of permitted activity area (500m total beach length).

   g. Permit to be issued for a total period of twelve (12) months with site regularly monitored for compliance with imposed conditions.
6.4 COMMERCIAL OPERATORS PERMIT APPLICATION - NQ HORSES (CONT...D)

h. Access site to be available for general recreational horse riding access for the duration of permit and be maintained to a suitable standard by the applicant for the duration of the permit.

i. The Council assist with repair of access point in the event of a declared natural disaster event or at its discretion if any other event significantly damages access point.

j. Number of participants limited to six (6) clients per tour with a maximum two (2) tours per day,

k. Applicant’s horses are maintained in a suitable condition for business, unshod and free from weed seed contamination in feed for duration of permit period.

l. Permitted activity is conducted via the most direct route to the beach from the property as indicated in Figure 2 via Bingil Bay Road and Garners Beach Road (2.1km road network).

m. The Applicant is to advise the Council in writing of any negative interaction with members of the public or any event that is likely to lead to a damages claim or insurance action while conducting a permitted activity.

n. The Traditional owners for the area are contacted and the location of any significant cultural sites identified and avoided for the duration of the permitted activity.”

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Moved Cr A Pike Seconded Cr M Nolan

Resolution Number 1000

"That consideration of the application be deferred until the Mission Beach Foreshore Management Plan has been adopted by Council.

FOR VOTE - Unanimous CARRIED

At 11.20am Ms M Larsen and Mr D Sydes exited the meeting and it was noted that Mr P Cochrane (Director Corporate Services) and Ms N Gassin (Corporate Governance Coordinator) were in attendance.
7. PLANNING & ENVIRONMENT
7.1 APPLICATION FOR PERMANENT CLOSURE OF SECTION OF CAMUGLIA AND SORBELLO ROADS, BOOGAN

Executive Summary:
Council has received a request for Council’s views in relation to the proposed permanent closure of part of two roads. The request was received from the owner of surrounding land. The subject roads are Camuglia and Sorbello Roads at Boogan. The surrounding land is used for banana farming and the road closure application has been motivated by the outbreak of Panama Disease TR4.

Recommendation:
“That the applicant be advised that Council objects to the permanent or temporary closure of:
(a) the section of Camuglia Road as shown on the plan in Attachment 1 to this report, as this section of road is required for public purposes and is used by the owners of and vehicles servicing Lot 3 RP846494.
(b) the section of Sorbello Road as shown on the plan in Attachment 1 to this report, for the following reasons:
(i) the section of Sorbello Road provides access to other properties not owned by the applicant, and is constructed to a higher standard compared with other roads providing access to those properties; and
(ii) the section of Sorbello Road forms an important part of the existing road network in Boogan, and will be required should it become necessary to bypass the section of the South Johnstone Road to the north of Sorbello Road.”

Moved Cr K Farinelli   Seconded Cr G Raleigh

Resolution Number 1001

"That the Recommendation be adopted."

FOR VOTE - Crs B Shannon, B Macdonald, G Raleigh, A Pike, M Nolan and K Farinelli   CARRIED
AGAINST VOTE - Cr I Rule
8. CORPORATE

At 11.40am Mr D Bradford (Manager Rates, Clients and Business Systems) entered the meeting.

Conflict of Interest

At 11.43am The CEO declared a conflict of interest in relation to Item 8.1 as he is a member of the Board of LGM and he retired from the meeting whilst the matter was discussed.

8.1 COUNCIL INSURANCE PROGRAM - SELF-INSURANCE FOR ASSETS - LGM ASSETS, OFFER OF MEMBERSHIP TO CCRC 2015/16

Executive Summary:

For some time it has been an objective of the Local Government Association of Queensland (LGAQ) to establish a self-insurance program for Council assets along similar lines to that provided by Local Government Mutual Queensland (LGM) and Local Government Workcare (LGW). The necessity to establish these arrangements was borne from specific market conditions prevalent at the time of their conception. This is not too dissimilar to local government's current situation, in relation to the continuation of skyrocketing costs to Councils to insure their assets.

After 21 years in operation, it is clear that the decisions made by the LGAQ to establish LGM and LGW, have provided Queensland local government with sustainable and successful self insurance vehicles which deliver many benefits over and above the initial insurance needs first contemplated at a reasonable cost.

To ensure that the new program can provide for all of Council's cover requirements, a broad range of other covers have been offered. These include motor vehicle, machinery breakdown, marine hull, corporate travel and personal accident. These covers will be offered through LGM Assets but will be fully insured with a range of other insurers. This is similar to the current arrangements for the LGM Councillors & Officers and Employment Practices cover.

Recommendation:

“That Council accept the offer of membership to LGM Assets for all its property insurance requirements commencing 1 July 2015.”

Moved Cr K Farinelli   Seconded Cr A Pike

Resolution Number 1002

“That the Recommendation be adopted.”

FOR VOTE - Unanimous   CARRIED
At 11.50am  The CEO re-entered the meeting

8.2  CCRC OPERATIONAL PLAN 2015/16

Executive Summary:
As per s174(1) of the Local Government Regulation 2012, Council must prepare and adopt an annual Operational Plan for each financial year.

The Local Government may, but need not, adopt the annual Operational Plan for a financial year at the same time the Local Government adopts its Budget for the financial year.

The 2015/16 Operational Plan has been compiled and a copy is provided 'under separate cover' due to its size.

Recommendation:
“That the annual Operational Plan for 2015/16 be adopted."

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Moved Cr A Pike  Seconded Cr I Rule

Resolution Number 1003

"That the Recommendation be adopted."

FOR VOTE - Unanimous  CARRIED

At 12.00noon  Ms N Gassin exited the meeting.

9.  NOTICE OF MOTION

Nil
10. GENERAL BUSINESS

10.1 MISUSE OF LOADING ZONES
Cr Bryce Macdonald raised the issue of the public misusing the Loading Zones within CBD areas in the Cassowary Coast. Cr Macdonald asked if local law officers could perform more random patrols to address this issue. The matter is to be referred to the Director Planning and Environmental Services for attention.

10.2 GIANT CASSOWARY CARVING
Cr Alister Pike advised that one of his constituents had pointed out the poor condition of the giant cassowary carving located in the Tully Show Grounds. It was noted that the Tully Show Society is responsible for the cassowary’s maintenance.

10.3 ERODING PYLONS AT FLYING FISH POINT
Cr Mark Nolan advised there was a letter to the Editor in the Innisfail Advocate recently regarding the eroding concrete pylons from the old fishing jetty at Flying Fish Point. Cr Nolan advised that the Director Works had previously prepared a comprehensive report regarding the condition of the concrete pylons and asked if Mr Trotter could release his report to the public so people were better informed about the issues with the condition of the structure.

11. CONFIDENTIAL
   Nil

At 12.13 pm   There being no further business, the Mayor declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD THIS 25TH DAY OF JUNE 2015

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Mayor