

Tuesday, 7 July 2020

9:00 AM

Innisfail Shire Hall
Level 4 Auditorium
70 Rankin Street
Innisfail Q 4860



Cr Mark Nolan - Mayor
Cr Barry Barnes - Division 1
Cr Teresa Millwood - Division 2
Cr Trudy Tschui - Division 3
Cr Nicholas Pervan - Division 4
Cr Jeff Baines - Division 5
Cr Kylie Farinelli - Division 6

SPECIAL MEETING 2020/2021 Budget

UNCONFIRMED MINUTES

Welcome

Cr M Nolan (Chairman) welcomed everyone and opened the Local Government Meeting at 9:06am

Present

Crs M Nolan (Mayor), B Barnes (Deputy Mayor), T Millwood, T Tschui, N Pervan, J Baines and K Farinelli, Mr J Gott (Chief Executive Officer), Mr D Goodman (Director Infrastructure Services), Mr A Sadler (Director Delivery Services), Mr G Singh (Chief Financial Officer), Ms L Bradley (Manager Finance), Mr A Wilson (Manager Information Services), Ms V Kerr (Governance Officer), Ms K Vick (Coordinator Rates), Mr M Fitzgerald (ICT Operations Customer Service Officer), Ms M Sanderson (Executive PA and Mrs J Sands (Minutes Clerk)

Acknowledgement of Country

The Mayor acknowledged the traditional owners and caretakers of the land on which the meeting is being held and paid his respects to the elders, past, present and emerging.

Apologies

Nil

Declaration of Material Personal Interest or Conflicts of Interest (including perceptions of Conflict of Interest)

COUNCILLORS & STAFF

Material Personal Interests

Conflicts of Interest (including perceptions of COI)

Cr M Nolan (Chairman) invited those present to use this opportunity to make public any Material Personal Interests and/or Conflicts of Interest (real or perceived) in respect of the Items in the Agenda.

Councillors should use this opportunity to disclose and/or comment on other Councillors and/or Staff interests in accordance with the Act and Regulations.

DECLARATION

No Conflicts of Interest; No Conflict of Duty and No Material Personal Interests have been declared.

9:08am Mr A Wilson left the meeting

1. CCRC ANNUAL OPERATIONAL PLAN 2020-2021

1.1 CCRC Operational Plan 2020-2021

Executive Summary

As per section 174(1) of the Local Government Regulation 2012, Council must prepare and adopt an Annual Operational Plan for each financial year.

The Local Government may, but need not, adopt the Annual Operational Plan for a financial year at the same time the Local Government adopts its budget for the financial year.

The 2020-2021 Operational Plan has been compiled and is attached to this report.

Recommendation

"That Council note there have been no changes to the Corporate Plan 2017-2022 and adopt the Annual Operational Plan for 2020-2021."

Moved Cr K Farinelli

Seconded Cr J Baines

Resolution Number B200001

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

2. CONSIDERATION AND ADOPTION OF THE 2020-2021 ANNUAL BUDGET INCLUDING ASSOCIATED REPORTS AND POLICIES

2.1 CCRC Budget 2020-2021

MAYOR'S ADDRESS

"My fellow Councillors,

2020 has presented us with challenges unlike anything we have experienced before.

Right across our region we know people are doing it tough.

We know there are households struggling with unemployment or declining revenue from a family business.

And we know that recovery from this struggle won't be immediate.

But we also know it's not just residents and businesses doing it tough.

Our community groups have had their opportunities to raise revenue slashed.

Given the current economic climate, a priority for this Council is to be careful with our spending, to look for opportunities where savings can be made and to deliver a budget that is achievable and fair for the community.

We haven't shied away from the tough calls that needed to be made.

But – at every step of developing this budget we have put community first, it is a caring and compassionate budget and despite its challenges, this budget will help lay the foundations for our economic recovery.

Councillors, the budget I present today continues to offer residents the lowest general rate increase in twelve years.

It maintains our debt-free status, four years running.

It demonstrates \$1.78 million in savings to rate payers.

It provides 463 reduced or unchanged fees and charges.

It focuses on economic activation.

It invests in our region, our community and our future.

This budget is designed to provide relief where it counts.

To target relief measures to ensure those who need it most receive it.

We will support households who are doing it tough.

We will support local clubs and sporting groups.

We will back our hard-working business owners.

Councillors, this budget has left no stone unturned in ensuring every dollar is spent wisely and has been carefully prepared with community needs at the forefront.

Councillors I am proud to say that today I present to you, a budget designed to put community first.

I submit the budget for your consideration.

3. BUDGET RESOLUTIONS

3.1 Chief Executive Officer's Budget Report

Recommendation

"That the Chief Executive Officer's report on the 2020-2021 Budget be received by Council."

Moved Cr B Barnes

Seconded Cr J Baines

Resolution Number B20002

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.2 Significant Differences Report

Recommendation

"That the report regarding significant differences between budgeted income and expenses and actual income and expenses for 2019-2020, as detailed in the Budget Report, be received by Council."

Moved Cr J Baines

Seconded Cr T Tschui

Resolution Number B20003

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.3 Revenue Policy

Recommendation

"That the Revenue Policy be adopted by Council."

Moved Cr T Millwood

Seconded Cr N Pervan

Resolution Number B20004

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

**3.4 Revenue Statement
Recommendation**

"That Council adopt the Revenue Statement 2020-2021 as tabled, and resolve that:

- Pursuant to *section 81* of the *Local Government Regulation 2012*, the categories into which rateable land is categorised and the description of each of those categories be as set out in the Revenue Statement.
- Pursuant to *section 81* of the *Local Government Regulation 2012*, Council delegates to the Chief Executive Officer the power to identify the rating category to which each parcel of rateable land belongs.
- Pursuant to *sections 80 and 81* of the *Local Government Regulation 2012*, Council adopt a differential rating system and make and levy a differential general rate on all parcels of rateable land included in each category as set out in the Revenue Statement.
- Pursuant to *section 77* of the *Local Government Regulation 2012*, Council will make and levy a minimum differential general rate on all parcels of rateable land included in each category as set out in the Revenue Statement.
- Pursuant to *section 103* of the *Local Government Regulation 2012*, Council will make and levy the separate charges as set out in the Revenue Statement which include the Transport Infrastructure Levy and the Environmental Management Levy.
- Pursuant to *section 94* of the *Local Government Regulation 2012*, Council will make and levy the special charges, and where applicable, adopt the overall plans and annual implementation plans set out in the Revenue Statement which include the Bilyana, Murray Upper, Kennedy and Mena Creek Rural Fire Brigade Special Charges.
- Pursuant to *section 99* of the *Local Government Regulation 2012*, Council make and levy the utility charges for water, sewerage and waste management as set out in the Revenue Statement.
- Pursuant to *section 118* of the *Local Government Regulation 2012*, all rates and charges shall be due and payable within 60 days of the issuance of rates notices for the period 1 July to 31 December 2020 and 30 days of the issuance of rates notices for the period 1 January to 30 June 2021, as more particularly set out in the Revenue Statement.
- Pursuant to *section 130* of the *Local Government Regulation 2012* Council will allow a discount of 10% on general rates where payment of the full amount outstanding and overdue rates and interest is paid by the due date as more particularly set out in the Revenue Statement.
- Pursuant to *Chapter 4, Part 10* of the *Local Government Regulation 2012*, Council grants the concessions set out in the Revenue Statement and the Rating Concessions Policy, as tabled."

Moved Cr K Farinelli

Seconded Cr T Millwood

Resolution Number B20005

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.5 Interest on Overdue Rates and Charges

Recommendation

“That Council adopt the Interest Rate on Overdue Rates and Charges as tabled and resolve that, pursuant to section 133 of the Local Government Regulation 2012, Council will charge interest on overdue rates and charges at an interest rate of 8.53% per annum, compounded on daily rates, from the date the rates and charges become overdue, as more particularly set out in the Revenue Statement.”

Moved Cr K Farinelli

Seconded Cr T Tschui

Resolution Number B20006

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.6 Rating Concession Policy

Recommendation

“That the Rating Concessions Policy be adopted by Council.”

Moved Cr N Pervan

Seconded Cr B Barnes

Resolution Number B20007

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.7 Investment Policy

Recommendation

“That the Investment Policy be adopted by Council.”

Moved Cr T Tschui

Seconded Cr T Millwood

Resolution Number B20008

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.8 Debt Policy

Recommendation

"That the Debt Policy be adopted by Council."

Moved Cr N Pervan

Seconded Cr T Millwood

Resolution Number B20009

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.9 COVID-19 Financial Relief Package Report and COVID-19 Financial Hardship Policy Recommendation

"That Council:

1. Approve the following changes to the adopted fees and charges for the 2020/21 Financial Year:

- 100% discount to the annual membership fees for the Visitor Information Centre**
- 100% discount to green waste mulch loading fees**
- 50% discount be provided to Sporting and Community groups for annual and seasonal fees**
- 50% discount be provided to Commercial/Recreational activities and permits**
- 50% discount provided on annual food licences**
- 50% discount to Liquid Waste Contractor Permit Fees**
- 50% discount on Prescribed Activity annual permits**
- 100% discount on refund of monies in credit or associated with incorrect payment allocation until 31st December 2020**

2. Adopt the revised Financial Hardship Policy and note additional sewerage related concessions available for business owner occupiers (refer to section 5 of the policy).

3. Note the increase in the discount period from 30 days to 60 days for the first rating period in August 2020."

Moved Cr K Farinelli

Seconded Cr N Pervan

Resolution Number B20010

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.10 Rates Recovery Policy

Recommendation

“That the Rates Recovery Policy be adopted by Council.”

Moved Cr B Barnes

Seconded Cr T Tschui

Resolution Number B20011

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.11 Sundry Debt Policy

Recommendation

“That the Sundry Debt Policy be adopted by Council.”

Moved Cr T Millwood

Seconded Cr N Pervan

Resolution Number B20012

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.12 Activate Cassowary Coast Development Incentive Policy

Recommendation

“That the Activate Cassowary Coast Development Incentive Policy - Reduction in Additional Pedestal Charge for Sewerage, be adopted by Council.”

Moved Cr K Farinelli

Seconded Cr N Pervan

Resolution Number B20013

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.13 Trade Waste Environmental Management Plan (TWEMP)

Recommendation

“That the Trade Waste Environmental Management Plan (TWERP) be adopted by Council.”

Moved Cr T Tschui

Seconded Cr J Baines

Resolution Number B20014

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.14 Services Management Guideline

Recommendation

“That Council adopt the CCRC Services Management Guideline ORG20.”

Moved Cr T Millwood

Seconded Cr T Tschui

Resolution Number B20015

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.15 Asset Rationalisation Report

Recommendation

“That Council endorse the target of \$400,000 in savings through asset rationalisation as part of the 2020-2021 Budget.”

Moved Cr K Farinelli

Seconded Cr T Millwood

Resolution Number B20016

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.16 Code of Competitive Conduct

Recommendation

"That Council:

- Note the changes made to the significant business threshold amount for Water and Sewerage (10,000 or more premises) and apply the Code of Competitive Conduct to Water and Sewerage business for the 2020-21 financial year;**
- Resolve to not apply the Code of Competitive Conduct to the Waste business for the 2020-21 financial year."**

Moved Cr J Baines

Seconded Cr B Barnes

Resolution Number B20017

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.17 2020-2021 Financial Statements

Recommendation

"That Council adopt the following statements for the 2020-2021, 2021-2022 and 2022-2023 financial years:

- Statement of Financial Position as outlined in Appendix A**
- Statement of Cash Flow as outlined in Appendix B**
- Statement of Changes in Equity as outlined in Appendix C**
- Statement of Income and Expenditure as outlined in Appendix D."**

Moved Cr T Millwood

Seconded Cr B Barnes

Resolution Number B20018

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

3.18 2020-2021 Budget

Recommendation

"That Council adopt the following budget documents:

- Operating Income and Expenditure Summary by Program as outlined in Appendices E and F;**
- Capital Works Program as outlined in Appendices G and H;**
- Long-Term Financial Forecast as outlined in Appendix J;**
- Measures of Financial Sustainability for 2020-2021 and the next nine (9) financial years as outlined in Appendices K and L;**

That Council note the following budget document:

- Three Year Capital Program which includes the 2021-2022 and 2022-2023 planned capital works as outlined in Appendix I."**

Moved Cr M Nolan

Seconded Cr J Baines

Resolution Number B20019

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

10:33am Mr A Sadler left the meeting

10:36am Mr A Sadler re-entered the meeting

3.19 Changes in Rates and Utility Charges

Recommendation

"That Council notes the total value of the change in rates and utility charges levied in 2020-2021 compared with the previous budget (excluding discounts and rebates) is (1.80%) and 0.85% using the net rates and utility charges levied as outlined in Appendix K."

Moved Cr T Tschui

Seconded Cr T Millwood

Resolution Number B20020

"That the Recommendation be adopted."

FOR: Unanimous

CARRIED

4. MEETING CLOSURE

11:16am There being no further business, the Mayor declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD THIS 23RD DAY OF JULY 2020

Cr M Nolan, Mayor
