RD Flowchart 2 – Review process

An 'interested person' (see definition of 'interested person' in Schedule 2) may apply to the Chief Executive Officer (or delegate) for a review of a decision

The review application must be made within 14 days after the applicant is given the Declaration Notice (Information Notice) (Section 183)

An applicant may also apply for a stay of the original decision to the Magistrates Court for the period of the review and to enable the applicant to appeal the review decision

Within 20 days of receiving an application for review, the Chief Executive Officer must conduct a review of the original decision and make a decision to confirm or amend the original decision or substitute another decision for the original decision (Section 186)

The review application must not be dealt with by the person who made the original decision or a person in a less senior office than the original decision maker

The Chief Executive Officer must, within 10 days after making a review decision, give the applicant a review notice (Section 187)

NO — Review upholds original decision — **YES**

Review complete Declaration Notice withdrawn

Notice is in force

Interested person appeals review decision in Magistrates Court (QCAT). Go to Appeal Process RD Flowchart 3