



# CASSOWARY COAST REGIONAL COUNCIL

## CIVIL WORKS FORM

PO Box 887, 70 Rankin Street  
INNISFAIL QLD 4860

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### APPLICATION FOR BERTHING PERMIT - PERRY HARVEY JETTY

Application to berth Commercial vessel in a regulated or restricted area. Persons proposing to berth a vessel within regulated or restricted areas must apply for a permit in accordance with the Local Law No.1 (Administration) 2011 and Subordinate Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2011, Schedule 2 and any other applicable regulations, policies or rules of Cassowary Coast Regional Council in the form set out below. Upon being granted a permit, the person is authorised to berth a vessel at a designated site, on the terms and conditions attached.

#### Section 1 - Applicant Details (please print)

Full Name (Permit Holder): .....  
Telephone:..... Mobile:.....  
Facsimile: ..... Email: .....  
Address: .....  
.....

#### Section 2 - Vessel Details (please print)

Name of Vessel: .....  
Registration No: .....  
Dimensions:  
Length..... Beam ..... Draught .....  
Displacement:  
Dimensions to include overall dimensions which should include bow-spit, duckboards, over hanging dinghy, gantries, anchor, davits, fishing equipment etc.)  
Type (Sail/Motor): ..... (Passenger/Freight):.....

Details of Vessel Ownership (including joint ownership)  
Name(s) Address:.....  
.....

Estimate of use of Jetty and Pontoon facilities in the Cassowary Coast Region as specified below for the berthing, embarking and disembarking of passengers and loading and unloading of freight and cargo:

- A. Number of Trips..... Per (circle one of ) daily / weekly / monthly / single use
- B. Number of Passengers ..... Per (circle one of ) daily / weekly / monthly / single use

The following documents are required to be supplied with this application as follows:

1. Application Fee (Not applicable at this stage)
2. Copy of Vessel Registration
3. Current relevant permits held for the operation of business
4. Copy of current Public Liability policy for minimum of \$10,000,000 (depending on the size of the operation CCRC may require \$20,000,000)
5. Work Cover Insurance
6. Summary of Business Operations - including expected berthing time for embarking and disembarking passengers or crew or loading or unloading cargo, stores or goods.
7. If vehicular access is required a suitable Management Plan which details how the permittee will manage the risk of potential conflicts between pedestrians and vehicles must be submitted
8. Refuelling operations on this facility are permitted if undertaken in accordance with CCRC's refuelling operations manual for this facility.

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This section to be completed by Cassowary Coast Regional Council

Approved By:

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Chief Executive Officer  
Cassowary Coast Regional Council

Date

*Cassowary Coast Regional Council is collecting your personal information for the purpose of the processing your berthing permit application as noted on this Application for Berthing Permit - Perry Harvey Jetty Form. This is authorised by Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011, Schedule 2. This information will not be disclosed to a third party unless required by law. You may apply to access this information on the appropriate form from Council website at any time.*

**NOTE:** Council is in the process of developing consistent fees and charges for this facility and others. If a permit is approved from this application a clause will be included in the permit that will require that on the adoption of relevant fees and charges, either

- The relevant fees and charges become payable from the date of their adoption, OR
- The permit is terminated by the permittee

Permit Conditions will include

- Max Vessel Size Jetty Head: LOA 25 m Displacement 65 tonne
- Load Capacity Deck : Max vehicle GCM 18 tonne\* (max 6 tonne per axle for conventional dual axle vehicles access)
- Other conditions consistent with CCRC Subordinate Local Law 4, link below

<http://www.cassowarycoast.qld.gov.au/local-laws>