

POSITION DESCRIPTION

Cassowary Coast Regional Council

Position Title:	Truck Driver
Position Number:	
Program:	Waste Services
Department:	Delivery Services
Industrial Instruments:	Queensland Local Government Industry (Stream B) Award - State 2017 & Cassowary Coast Regional Council Certified Agreement 2019
Level:	5
Reporting to:	Supervisor Waste Operations
Direct reports:	N/A

The Role

The Truck Driver will work collaboratively with the Waste Services team to undertake the logistical movement of waste between transfer stations, landfill sites and to disposal sites outside of the region. These tasks will require the operation of a heavy rigid truck and dog. In working collaboratively with the waste services team, this role will also undertake waste operations tasks from time to time. These duties include operating mechanical plant such as front-end loaders, excavators, landfill compactors or skid steers, and engage with customers to assist in the operational delivery of services at Council's waste facilities.

Key Outcomes

The Truck Driver is part of an agile team delivering on the ground management of Council's waste transfer stations and landfills. The role will support this outcome by primarily undertaking logistical movement of waste. As part of the waste operations team, the Truck Driver will contribute to the delivery of the desired standards of service across Council's waste transfer stations and landfills. You will contribute to a safe and positive work culture reflecting Council's Visions and Values, always conducting work in a responsible and professional manner.

The role will contribute to a multi-skilled environment by utilizing all existing skills when required. Be proactive in work planning, optimising team activities, deliver quality work, and actively engage and educate customers using our facilities. This position will work under general supervision.

Key Accountabilities

Keeping the customer at the heart of all activities, the Truck Driver will:

- Undertake duties in accordance with established processes and procedures to effectively run the landfill and transfer station operations.
- Be proactive in finding and implementing opportunities for improvements
- Move waste between Council's waste transfer stations and landfills, and the transport of waste to locations outside the region
- Primarily operate trucks using the correct work practices and procedures and as directed by the Supervisor Waste Operations to ensure quality service , maximising productivity and convenience to the public.

- Maintain and clean the item of plant to a satisfactory condition, including daily checks and ensuring the item of plant is regularly serviced. Report promptly any defect, malfunction or repair work necessary to keep the plant in a safe and roadworthy condition. Maintain other equipment and tools normally housed on the plant or within the waste facility in a satisfactory condition and safeguard them against loss, theft or damage.
- Work effectively as a member of a high performing work team and proactively engage with customers and provide advice and guidance while they are using Council's waste facilities.
- Ensure all work is carried out in a timely manner to the required quality standards.
- Keep accurate record of duties, reported on the weekly timesheet and plant sheets.
- Comply with all Council Policies and Procedures including the Code of Conduct for Council Employees
- Perform all duties in accordance with Work Health and Safety legislation and Council's Work Health and Safety policies and procedures for self, other employees and members of the public
- Undertake any other duties, projects or tasks as directed by the Supervisor Waste Operations, which generally fall within the scope of this position and are within the skills, competence and training of the incumbent.

Behavioural Competencies

- In all interactions with internal and external stakeholders practices behaviours aligned with Council's Values (Respect, integrity, Courage) and the Code of Conduct for Council Employees
- Exercises responsibility and takes an ownership role for Work Health and Safety, Environment Protection, Equal Employment Opportunity (EEO), Anti-discrimination, Recordkeeping, Risk and Privacy obligations
- Models professional and ethical behaviour
- Focuses on performance and delivery of organisation and team goals
- Responds flexibility to change and adapts and responds to community needs in a changing environment
- Acts proactively, exercises initiative and looks for opportunities for innovation and continuous improvement;
- Commits to personal and professional development
- As a senior member of the waste services team, you will be required to act as a role model and mentor for other staff in the correct and safe operations of a waste business.

Selection Criteria

Essential:

- Demonstrated experience and/or a keen interest in working outdoors in a waste facility.
- A minimum Current HC Class Driver's license and a demonstrated competent, safe, and compliant driving history
- Demonstrated problem solving and communication skills necessary to follow direction and work programs.
- Demonstrated face to face customer service skills
- Ability to demonstrate behavioural competencies.
- General Safety Construction Induction Card or willingness to obtain this card before commencement.
- Hepatitis B and Tetanus immunisation – to be arranged by Council if not current.

Desirable:

- Relevant transport/waste industry experience
- Sound understanding of Landfill Environmental management practices
- Certificate of competency i.e. LL (Front End Loader / Backhoe) or LE (Excavator) or LS (Skid Steer).
- Asbestos awareness training