



APPLICATION FOR PARK & STREET FURNITURE DONATION AND MEMORIAL PLAQUE

Chief Executive Officer
Cassowary Coast Regional Council
PO Box 887
INNISFAIL QLD 4860
Email: enquiries@cassowarycoast.qld.gov.au

APPLICANT DETAILS			
FIRST NAME		SURNAME	
MOBILE NUMBER		HOME PHONE	
WORK PHONE		EMAIL	
POSTAL ADDRESS			
RESIDENTIAL ADDRESS			

This application and approval process is the subject to compliance with the Park & Street Furniture and Memorial Plaque Policy.

I/We.....
("The Donor/Applicant")

Hereby make application to the Cassowary Coast Regional Council for the purposes of donating and having installed:

Park & Street Furniture	Supply and install picnic table with plaque on slab (no shelter)	
	Supply and install single bench with plaque	
	Supply and install single bench with plaque on slab	
Other Memorial	An object (such as a monument or tree), engraved paver or plaque (excluding for furniture) designed to preserve the memory of a person, group, association, event or occasion	

Applicants Signature	
Date	

Donated park and street furniture, other objects and memorial plaques are to be ordered and installed by Council. Full payment will be required after Council has approved your application, before any goods are ordered and/or installed.

Please indicate your preferred street or park locality and attach a location map to indicate your preferred position if applicable.

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LOCALITY SKETCH (or attach a map)
Sketch Plan or Description of proposed location to be shown below or <u>ATTACHED</u>:

Memorial Plaque Details

Memorial plaques are normally to be a bronze plaque, 137mm x 86mm, and of a straight edged computer set design order by Council. The standard plaque has 4 lines. In some instances, depending on the bench type, the plaque may be made of stainless steel.

Line 1.

Line 2.

Line 3.

Line 4.

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RECOMMENDATION

Assessment				
Recommend for approval	YES		NO	

Name of Authorising Officer:			
Position		Date Approved	
Date Applicant Notified		Date of Installation	

FEES & CHARGES CHECKLIST		TICK	GST	TOTAL INC GST
Furniture	Supply and install picnic table with plaque on slab (no shelter)		\$0.00	\$10,000.00
	Supply and install single bench with plaque		\$0.00	\$3,596.00
	Supply and install single bench with plaque on slab		\$0.00	\$3,896.00
Other Memorial	an object (such as a monument or tree), engraved paver or plaque (excluding for furniture) designed to preserve the memory of a person, group, association, event or occasion		Fixed Price Quotation	

Customer Service	Receipt Number			
	Customer Service Officer			
	Date		Total	\$