

**CASSOWARY COAST REGIONAL COUNCIL**

PO Box 887

INNISFAIL QLD 4860

Ph: 1300 763 903 Fax: (07) 4061 4258

Email: enquiries@cassowarycoast.qld.gov.au

Application for Park and Street Furniture Donations and Memorial Plaque

Applicant Details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

| | | | |
|---|--------------|-------------------|----------------|
| Applicant's name: | Title | First name | Surname |
| | | | |
| Applicant's phone: | | | |
| Applicant's email: | | | |
| For companies: | | | |
| Business name | | | |
| ABN: | | | |
| Director name/s: | | | |
| Name of Agent / Contractor (if not the applicant) | | | |
| Contact number/s: | | | |
| Email address: | | | |
| Residential address: | | | |
| Postal address: | | | |

I/We.....
(The Donor/Applicant)

Hereby make application to the Cassowary Coast Regional Council for the purposes of donating and having installed:

| | |
|------------------------------------|---|
| Park & Street Furniture | <input type="checkbox"/> Supply and install picnic table with plaque on slab (no shelter) <input type="checkbox"/> Supply and install single bench with plaque <input type="checkbox"/> Supply and install single bench with plaque on slab |
| Other Memorial | <input type="checkbox"/> An object (such as a monument or tree), engraved paver or plaque (excluding furniture) designed to preserve the memory of a person, group, association, event or occasion |

Location Details

Donated park and street furniture, other objects and memorial plaques are to be ordered and installed by Council. Full payment will be required after Council has approved your application before any goods are ordered and/or installed.

Please indicate your preferred street or park locality and attach a location map to indicate your preferred position if applicable.

LOCALITY SKETCH (or attach a map)

Sketch Plan or Description of proposed location to be shown below or ATTACHED:

| Memorial Park Details | |
|--|--|
| Memorial plaques are normally to be a bronze plaque, 137mm x 86mm. and of a straight edged computer set design order by Council. The standard plaque has 4 lines. In some instances, depending on the bench type, the plaque may be made of stainless steel. | |
| Line 1 | |
| Line 2 | |
| Line 3 | |
| Line 4 | |

| | |
|----------------------|--|
| Applicants signature | |
| Date | |

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| THIS PAGE - OFFICE USE ONLY |
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| Recommendation | | | |
|-----------------------------|--|----------------|--|
| Assessment | | | |
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| Recommended for approval | | | |
| Name of Authorising Officer | | | |
| Position | | | |
| Date Approved | | | |
| Date Applicant Notified | | Date Installed | |

| 2023/2024 Fees & Charges Checklist | Tick | GST | Total Inc GST |
|--|--------------------------|-----------------------|---------------|
| Supply and install picnic table with plaque on slab (no shelter) | <input type="checkbox"/> | \$909.09 | \$10,000.00 |
| Supply and install single bench with plaque | <input type="checkbox"/> | \$326.91 | \$3,596.00 |
| Supply and install single bench with plaque on slab | <input type="checkbox"/> | \$354.18 | \$3,896.00 |
| Other Memorial - an object (such as a monument or tree), engraved paver or plaque (excluding furniture) designed to preserve the memory of a person, group, association, event or occasion | <input type="checkbox"/> | Fixed Price Quotation | |
| Total | | \$ | |

| Payment Options | |
|---|---|
| In person | As of 1 July 2022, Cassowary Coast Regional Council will no longer accept payments by cash or cheque at Customer Service Centres, and other Council run facilities. You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday & Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays). |
| Over the phone | <input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received. |
| By BPay | <input type="checkbox"/> Please tick if you would like an invoice to be emailed so you can pay by BPay. |
| Customer Service | |
| Receipt Number: | |
| <input type="checkbox"/> No receipt - paid via Bpay | |
| Officer Name: | |
| Date: | |

Information Privacy Statement:

Your personal information has been collected for the purpose of assessing your Application for a Permit. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.