



CASSOWARY COAST REGIONAL COUNCIL
PO Box 887
INNISFAIL QLD 4860
Ph: 1300 763 903
Email: enquiries@cassowarycoast.qld.gov.au

Application for Licence to Carry Out Business Providing Higher Risk Personal Appearance Services

Applicable Law:

Public Health (Infection Control for Personal Appearance Services) Act 2003

Application Type:

New Licence:

Fixed Premises ☐

Mobile Premises ☐

Renewal of Licence:

☐

Amendment of Licence:

☐

Additional Inspection:

☐

Applicant Details:

Name:

Address:

Telephone:

Email:

Business Details:

Trading Name:

Address of Premises:

Lot on Plan:

Vehicle Registration:

Business Hours:

Postal Address:

Provide A list of Persons Carrying Out Higher Risk Personal Appearance Services:

Name/s:

Note:

Every person who physically carries out Higher Risk Personal Appearance Services must have achieved the competency standard HLTIN402B - Maintain Infection Control Standards in Office Practice Settings. Evidence that shows each of the persons listed above has achieved this competency standard must be provided before a licence can be issued.

State the type of Higher Risk Personal Appearance Service you intend to provide:

Has the applicant been convicted (or found guilty) of any of the following offences?:

Yes ☐

No ☐

Has the applicant been refused a licence under the Public Health (Infection Control for Personal Appearance Services) Act 2003, or a licence or registration under a corresponding law?

Yes ☐

No ☐

Has the applicant had an application for the registration of an establishment refused under the Health Regulation 1996?

Yes ☐

No ☐

Has the applicant had an application for the registration of an establishment suspended or cancelled under the Health Regulation 1996?

Yes ☐

No ☐

Prescribed Fees 2025-2026:

Initial Application and Licence	\$ 466.00
Annual Licence Renewal	\$ 423.00
Additional inspections for non-compliance	\$ 249.50

Please note:

- All Sections of this form must be completed and application submitted to Council at least **14 days in advance** of the event, otherwise the application may not be processed.
- Incomplete application forms or applications lacking the required supporting documentation may result in Council issuing an '*Insufficient Information Notice*' and the permit cannot be processed further until the required information is supplied within 14 days of the notice date, otherwise the application will lapse.
- Council can require you to provide further information, documents or materials in support of the application.
- If Council approves the application, mandatory conditions will be imposed on the approval.
- Non-compliance with permit conditions may incur an Infringement Notice and/or the permit being cancelled.

Customer Acknowledgement / Declaration:

I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application

PRINT NAME..... SIGNATURE..... DATE.....

Information Privacy Statement:

Cassowary Coast Regional Council is collecting your personal information in accordance with the *Information Privacy Act 2009 (Qld)*, and other applicable laws. Your information is being collected for the purpose of processing your application and/or responding to your enquiry. It may be used by authorised Council officers and disclosed to other agencies or third parties where required or permitted by law. Providing this information is voluntary; however, if you do not supply the requested information, Council may be unable to provide the requested service. You have the right to access and amend your personal information held by Council, subject to legal constraints. For more information, please view Council's [Privacy Policy](http://www.cassowarycoast.qld.gov.au) on Council's website www.cassowarycoast.qld.gov.au

OFFICE USE ONLY: Application Creation:

Application Number:	Date: ____/____/____	Admin Initials:
Receipt No.:		