

CASSOWARY COAST REGIONAL COUNCIL

PO Box 887

INNISFAIL QLD 4860

Ph: 1300 763 903

Email: enquiries@cassowarycoast.qld.gov.au

Approved Form 9.10 Parking

Applicable Law:

Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022

Cassowary Coast Regional Council Local Law No. 9 (Parking) 2022

Cassowary Coast Regional Council Subordinate Local Law No. 9 (Parking) 2022

Your Application will not be properly made unless the Approved Form 1.7: Application to Council (What I Want) is attached:

Note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant.

Council Reference:

(Permit application number.)

LLP ____ / ____

Information regarding parking permit:

What type of parking permit do you request?:

☐ Commercial vehicle permit

☐ Parking bay permit

☐ Business parking permit

☐ TPI parking permit

Number of bays required:

Parking site location/address:

Is the request for a designated parking space and if so please identify the location?:

☐ Yes

☐ No

Please provide a detailed description of the proposed location/s, including which local government controlled area/s or road/s it will affect. Attach photos and site plans, if necessary.

Is the request for a designated parking space adjacent to a business and if so please identify the location?:

☐ Yes

☐ No

If yes, identify the premise, the owner of the premises, parking available on the premises and explain why it is needed.

Relevant business operators have been advised:

☐ Yes

☐ No

* Permit will not be issued if business operators have not been advised.

Checklist:

Please check that you have attached copies of the relevant information to this form.

☐ Approved Form 1.7: Application to Council (What I Want)

☐ Site plan

☐ Photos accompanying your site plan

Prescribed Fees 2025-2026:**Application & Permit – parking contrary to sign****\$123.50****Customer Acknowledgement / Declaration:**

I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regard to any matters relevant to this application.

PRINT NAME..... SIGNATURE..... DATE.....

Information Privacy Statement:

Cassowary Coast Regional Council is collecting your personal information in accordance with the *Information Privacy Act 2009* (Qld), and other applicable laws. Your information is being collected for the purpose of processing your application and/or responding to your enquiry. It may be used by authorised Council officers and disclosed to other agencies or third parties where required or permitted by law. Providing this information is voluntary; however, if you do not supply the requested information, Council may be unable to provide the requested service. You have the right to access and amend your personal information held by Council, subject to legal constraints. For more information, please view Council's Privacy Policy on Council's website www.cassowarycoast.qld.gov.au

OFFICE USE ONLY: Application Creation: PLUS → PrescAct → CUTrfParkA**Application Number:** LLP ____ / ____**Date:** ____/____/____**Receipt No.:****Admin Initials:****Criteria for assessment of application:****General Criteria under Local Law No. 1 (Administration) 2022**

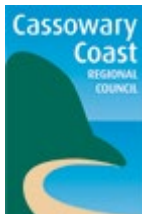
Council must assess your application against the general criteria:

1. that you currently hold any separate approval relating to the activity that is required under another law, including proof of any conditions, plans or limitations that attach to the approval;
2. that the management of the activity will protect public health, safety and amenity and prevent environmental harm;
3. identify best practice management for the proposed activity;
4. if the activity is to be conducted on trust land, say why the activity is consistent with the purpose of the trust;
5. how the activity will benefit the good rule and governance of the Cassowary Coast;
6. how the activity will not be detrimental to the good rule and governance of the Cassowary Coast;
7. whether you have been convicted of a breach of a local law within the last three years; and
8. whether an approval for the same or similar activity was given under the repealed local laws.

Additional criteria under Local Law No. 9 (Parking) 2022

Council must assess your application against the additional criteria that apply to this activity specifically:

9. For business parking permits:
 - whether the business is of such a nature that the vehicle is required to be moved around frequently within the local government area;
 - whether the vehicle is used only for business purposes; and
 - whether the permit is required for demonstrated business purposes.
10. For TPI permits:
 - whether the applicant has been issued a TPI.
11. For parking bay permits:
 - whether there is a need for parking if building or construction work is being conducted or proposed at nearby premises;
 - whether it is necessary for another permit;
 - whether it relates to parking that is needed for a special event, festival or public assembly; and
 - Example - a temporary entertainment event permit may require parking contrary to an official traffic sign.
 - whether it is appropriate to reserve a particular parking bay.



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Approved Form 1.7 Application to Council (*What I Want*)

Applicable Law:

Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022

For most applications to Council, you must complete Approved Form 1.7: Application to Council (*What I Want*) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.

Type of application

☐ Prescribed Activity ☐ Amendment ☐ Renewal ☐ Transfer

Applicant details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

Applicant's name:	Title	First name	Surname
Applicant's phone:			
Applicant's email:			
For companies:			
Business name			
ABN:			
Director name/s:			
Name of Agent / Contractor (if not the applicant)			
Contact number/s:			
Email address:			
Residential address:			
Postal address:			

New Permit - provide a brief description of the activity you want permitted

Property where the activity is to take place (if applicable)

Property ID Number: <i>To be completed by Council if not known</i>	<i>Note: This number is important and should be used on all correspondence relating to this matter</i>	
Property address:		
Property description: (lot and plan)	Lot No.	Plan No.
Name of owner of property if not the applicant: <i>(e.g. company)</i>		
Street/Park Name:		
Is the property privately owned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If no, please provide property owner name & phone:	
Is the property a dwelling unit or multi-residential?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the property in the Environmental Management and Conservation Zone?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Fee Waiver / Fee Reduction Request			
Is this application for a legal not-for-profit organisation or charity group?	Is the initiative/event for a community purpose?	Will the event or initiative be based in the Cassowary Coast?	Is the Not For Profit organisation based on the Cassowary Coast?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Checklist:
<p>For most applications to Council, you must complete Approved Form 1.7: Application to Council (What I Want) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.</p> <p><input type="checkbox"/> I have attached the additional Approved Form required for my application.</p>
<p>I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application</p>
<p>PRINT NAME..... SIGNATURE..... DATE.....</p>

Payment options	
In person	<p>As of 1 July 2022, Cassowary Coast Regional Council will no longer accept payments by cash or cheque at Customer Service Centres, and other Council run facilities.</p> <p>You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday & Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays).</p>
Over the phone	<input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received.
By BPay	<input type="checkbox"/> Please tick if you would like an invoice to be emailed so you can pay by BPay.

OFFICE USE	
Application Number:	

General Application to accompany all applications to Council for permits to undertake prescribed activities and non-prescribed activities. This Approved Form 1.7 Application to Council (What I Want) is approved by the Chief Executive Officer for the local laws.

The Council may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials to be included in the application. Council may require an application to include site plans, management plans, relevant consents, evidence of public liability insurance etc. Please note an application to Council may require approvals under another Act, for example in relation to development, building, liquor carriage of goods and business licensing etc. Should the applicant not provide information, documents or materials to be included in the application, the application may lapse. See Section 7 *Cassowary Coast Regional Council Local Law No 1 (Administration) 2022*.

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