



CASSOWARY COAST REGIONAL COUNCIL
PO Box 887
INNISFAIL QLD 4860
Ph: 1300 763 903 Fax: (07) 4061 4258
Email: enquiries@cassowarycoast.qld.gov.au

Approved Form 1.23: Request for an Enforceable Undertaking

Applicable Law:

Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022

Cassowary Coast Regional Council Local Law No. [insert applicable law]

Your application will not be properly made unless the Approved Form 1.7: Application to Council (*What I Want*) is attached.

Council Reference:
(existing permit number)

Property Number:
Note: These numbers are important and should be used on all correspondence in relation to this matter.

I/we under Cassowary Coast Regional Council Local Law No.1 (Administration) 2022 am/are applying to enter into an enforceable undertaking with Council in the circumstances set out below.

Details to be completed by the applicant

Reason for enforcement action:

Nature of enforcement action threatened:

Offer of enforceable undertaking by party against whom action threatened:

Material provided to support the application for an enforceable undertaking:

Community Benefit:

Checklist:

☐

I have attached Approved Form 1.7: Application to Council (*What I Want*).

Applicant name:

Signature of applicant:

Date:

OFFICE USE ONLY:
Details to be completed by council

Assessment of the benefit to agreeing to the acceptance of the enforceable undertaking

Date council agrees to accept the enforceable undertaking

Actions required as a consequence of accepting the enforceable undertaking

Date the enforceable undertaking is recorded in the register

Monitoring of the enforceable undertaking

Dated:

I am delegated/authorised under instrument of appointment dated ____/____/____ to make this decision.

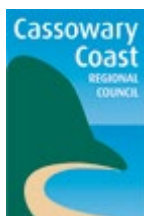
Signature

(Name of person to decide application, please note whether signed under authorisation or delegation or both)
(Position of person delegated or authorised to grant permit) eg Coordinator Local Laws Compliance Unit)

Note: If council does not agree to enter into an enforceable undertaking no information notice is to be provided and there is no right of internal review.

Information Privacy Statement:

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.



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Approved Form 1.7 Application to Council (*What I Want*)

Applicable Law:

Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022

For most applications to Council, you must complete Approved Form 1.7: Application to Council (*What I Want*) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.

Type of application

☐ Prescribed Activity ☐ Amendment ☐ Renewal ☐ Transfer

Applicant details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

Applicant's name:	Title	First name	Surname
Applicant's phone:			
Applicant's email:			
For companies:			
Business name			
ABN:			
Director name/s:			
Name of Agent / Contractor (if not the applicant)			
Contact number/s:			
Email address:			
Residential address:			
Postal address:			

New Permit - provide a brief description of the activity you want permitted

Property where the activity is to take place (if applicable)		
Property ID Number: <i>To be completed by Council if not known</i>	<i>Note: This number is important and should be used on all correspondence relating to this matter</i>	
Property address:		
Property description: (lot and plan)	Lot No.	Plan No.
Name of owner of property if not the applicant: <i>(e.g. company)</i>		
Street/Park Name:		
Is the property privately owned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If no, please provide property owner name & phone:	
Is the property a dwelling unit or multi-residential?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the property in the Environmental Management and Conservation Zone?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Fee Waiver / Fee Reduction Request			
Is this application for a legal not-for-profit organisation or charity group?	Is the initiative/event for a community purpose?	Will the event or initiative be based in the Cassowary Coast?	Is the Nor For Profit organisation based on the Cassowary Coast?
Yes No	Yes No	Yes No	Yes No

Checklist:
<p><i>For most applications to Council, you must complete Approved Form 1.7: Application to Council (What I Want) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.</i></p> <p><input type="checkbox"/> I have attached the additional Approved Form required for my application.</p> <p>I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application</p> <p>PRINT NAME..... SIGNATURE..... DATE.....</p>

Payment options	
In person	<p>As of 1 July 2022, Cassowary Coast Regional Council will no longer accept payments by cash or cheque at Customer Service Centres, and other Council run facilities.</p> <p>You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday & Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays).</p>
Over the phone	<input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received.
By BPay	<input type="checkbox"/> Please tick if you would like an invoice to be emailed so you can pay by BPay.

OFFICE USE	
Application Number:	

General Application to accompany all applications to Council for permits to undertake prescribed activities and non-prescribed activities. This Approved Form 1.7 Application to Council (What I Want) is approved by the Chief Executive Officer for the local laws.

The Council may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials to be included in the application. Council may require an application to include site plans, management plans, relevant consents, evidence of public liability insurance etc. Please note an application to Council may require approvals under another Act, for example in relation to development, building, liquor carriage of goods and business licensing etc. Should the applicant not provide information, documents or materials to be included in the application, the application may lapse. See Section 7 *Cassowary Coast Regional Council Local Law No 1 (Administration) 2022*.

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