

**CASSOWARY COAST REGIONAL COUNCIL**

PO Box 887

INNISFAIL QLD 4860

Ph: 1300 763 903 Fax: (07) 4061 4258

Email: enquiries@cassowarycoast.qld.gov.au**Approved Form 2.39: Request to Reclaim an Impounded Animal****Applicable Law:***Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022**Cassowary Coast Regional Council Local Law No. 2 (Animal Management) 2022***Your Application will not be properly made unless the Approved Form 1.7: Application to Council (What I Want) is attached.****Council Reference:***(Application number)*

EAI2023/ _ _ _

Customer Request (CR#)

AN2023/ _ _ _ _

Animal ID number:

_ _ _ _ _

Applicant Details:**The applicant is the (please tick)**☐

Owner of the animal

☐

Responsible person

Information of Impounded Animal**Date of Impoundment:****Species of animal:**☐

Dog

☐

Cat

☐

Other (please specify)

Animal name:**Breed:****Sex:**☐

Male

☐

Female

Has the animal been desexed?☐

Yes

☐

No

Age:**Distinguishing features:****Microchip number:****Registration number:****Is this a regulated dog?:***(i.e. dangerous/menacing)*☐

Yes

☐

No

Checklist:

Please check that you have attached copies of the relevant information to this form.

☐ Approved Form 1.7: Application to Council (What I Want)

Prescribed Fees 2023-2024:

Release Fee - Initial Release - Cat or Registered Dog - in life of the animal - per animal	No charge
Release Fee - Initial Release - Impounded Unregistered Dog - in life of the animal - per animal	\$ 107.00
Release Fee - Second Release - Cat or Registered Dog - in life of the animal - per animal	\$ 128.50
Release Fee - Third and Subsequent Releases - Cat or Registered Dog - in life of the animal - per animal	\$ 214.00
Sustenance fee after first 24 hours - per day for each day following	\$ 16.20

I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application

NB: If the retention of the animal is needed as evidence for a proceeding or a proposed proceeding for an offence involving the animal, it will not be released.

The decision to release an impounded animal under section 2.39 of Cassowary Coast Regional Council Local Law No. 2 (Animal Management) 2022 and Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022 will be based on the information set out above in the Approved Form 2.39 Request to Reclaim an Impounded Animal.

PRINT NAME..... SIGNATURE..... DATE.....

Information Privacy Statement:

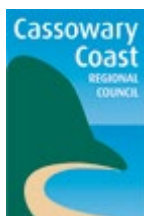
Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

OFFICE USE ONLY: Application Creation: PBE → EnImpound → Select respective animal type

Application Number:	EAI2023/ __ __ __	Date:	__/__/__
Receipt No.:		Admin Initials:	

OFFICE USE ONLY: LOCAL LAW OFFICER TO COMPLETE

Has the application been made within the prescribed period identified under Local Law No 2 (2022) in section 2.39(5) or any extended period under 2.39(6)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is a Permit or registration required for the keeping of the animal, and has it been obtained?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a Compliance Notice issued in relation to the animal, and has it been complied with?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a Permit in relation to the animal and have the conditions been complied with?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has a destruction order been made for the animal, and is it still current?	<input type="checkbox"/> Yes	<input type="checkbox"/> No



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Approved Form 1.7 Application to Council (*What I Want*)

Applicable Law:

Cassowary Coast Regional Council Local Law No. 1 (Administration) 2022

For most applications to Council, you must complete Approved Form 1.7: Application to Council (*What I Want*) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.

Type of application

☐ Prescribed Activity ☐ Amendment ☐ Renewal ☐ Transfer

Applicant details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

Applicant's name:	Title	First name	Surname
Applicant's phone:			
Applicant's email:			
For companies:			
Business name			
ABN:			
Director name/s:			
Name of Agent / Contractor (if not the applicant)			
Contact number/s:			
Email address:			
Residential address:			
Postal address:			

New Permit - provide a brief description of the activity you want permitted

Property where the activity is to take place (if applicable)		
Property ID Number: <i>To be completed by Council if not known</i>	<i>Note: This number is important and should be used on all correspondence relating to this matter</i>	
Property address:		
Property description: (lot and plan)	Lot No.	Plan No.
Name of owner of property if not the applicant: <i>(e.g. company)</i>		
Street/Park Name:		
Is the property privately owned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If no, please provide property owner name & phone:	
Is the property a dwelling unit or multi-residential?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the property in the Environmental Management and Conservation Zone?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Fee Waiver / Fee Reduction Request			
Is this application for a legal not-for-profit organisation or charity group?	Is the initiative/event for a community purpose?	Will the event or initiative be based in the Cassowary Coast?	Is the Nor For Profit organisation based on the Cassowary Coast?
Yes No	Yes No	Yes No	Yes No

Checklist:
<p><i>For most applications to Council, you must complete Approved Form 1.7: Application to Council (What I Want) and an approved form relevant to your application, provide the supporting documentation identified in the approved forms and make payment of the prescribed fee.</i></p> <p><input type="checkbox"/> I have attached the additional Approved Form required for my application.</p> <p>I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application</p> <p>PRINT NAME..... SIGNATURE..... DATE.....</p>

Payment options	
In person	<p>As of 1 July 2022, Cassowary Coast Regional Council will no longer accept payments by cash or cheque at Customer Service Centres, and other Council run facilities.</p> <p>You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday & Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays).</p>
Over the phone	<input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received.
By BPay	<input type="checkbox"/> Please tick if you would like an invoice to be emailed so you can pay by BPay.

OFFICE USE	
Application Number:	

General Application to accompany all applications to Council for permits to undertake prescribed activities and non-prescribed activities. This Approved Form 1.7 Application to Council (What I Want) is approved by the Chief Executive Officer for the local laws.

The Council may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials to be included in the application. Council may require an application to include site plans, management plans, relevant consents, evidence of public liability insurance etc. Please note an application to Council may require approvals under another Act, for example in relation to development, building, liquor carriage of goods and business licensing etc. Should the applicant not provide information, documents or materials to be included in the application, the application may lapse. See Section 7 *Cassowary Coast Regional Council Local Law No 1 (Administration) 2022*.

Information Privacy Statement:

Your personal information has been collected for the purpose of assessing your Application for a Permit. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.