



## Trade Waste Sub – Water Meter Order Form

### Applicant details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

<b>Applicant's name:</b>	<b>Title</b>	<b>First name</b>	<b>Surname</b>
<b>Applicant's phone:</b>			
<b>Applicant's email:</b>			
<b>For companies:</b>			
<b>Business name</b>			
<b>ABN:</b>			
<b>Director name/s:</b>			
<b>Name of Agent / Contractor</b> (if not the applicant)			
<b>Contact number/s:</b>			
<b>Email address:</b>			
<b>Residential address:</b>			
<b>Postal address:</b>			

Cold sub-meters are available to be purchased from the CCRC as per the Council's fees and charges schedule. Installation costs for the sub-meters are to be borne by the property owner/body corporate.

Applicant agrees to pay all costs for the purchase of the tradewaste sub-meters.

Trade waste sub-meters are to be installed by a licensed plumber with a Form 1 Compliance Assessment Application for Plumbing and Drainage along with the application permit fees paid to Council. Two copies of the plan and elevation drawing showing the location of the trade waste sub-meter are to be submitted with the application. Sub-meters are to be installed in accordance with the AS 3500 and CCRC's Trade Waste Environmental Management Plan (TWEMP).

As detailed in the TWEMP, the sub-meters are to be used for the calculation of trade waste volume charges.

Description of Land			
The lot and plan details (eg. SP/RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details			
<b>Property ID Number:</b> <i>To be completed by Council if not known</i>		<i>Note: This number is important and should be used on all correspondence relating to this matter</i>	
<b>Property address:</b>			
<b>Property description:</b> (lot and plan)	<b>Lot No.</b>	<b>Plan No.</b>	
<b>Name of owner of property if not the applicant:</b> <i>(e.g. company)</i>			
<b>Is the property a dwelling unit or multi-residential?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Number of Sub Meters Required			
<b>Cold (20mm)</b>		<b>Hot (15mm)</b>	

Consent of Owner:		
<p>I/ We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application</p>		
<p>PRINT NAME..... SIGNATURE..... DATE.....</p>		

Payment options	
<b>In person</b>	<p>As of 1 July 2022, Cassowary Coast Regional Council will <b>no longer accept payments by cash or cheque</b> at Customer Service Centres, and other Council run facilities.</p> <p>You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday &amp; Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays).</p>
<b>Over the phone</b>	<input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received.

OFFICE USE					
<b>\$330.00 n/gst (Cold) or \$400.00 n/gst (Hot)</b>			<b>INN – W00532, NYL – W00533, TUL – W00534, CAR – W00535</b>		
<b>Receipt No:</b>		<b>Date:</b>		<b>Signature:</b>	

#### Information Privacy Statement:

Cassowary Coast Regional Council is collecting your personal information in accordance with the *Information Privacy Act 2009 (Qld)*, and other applicable laws. Your information is being collected for the purpose of processing your application and/or responding to your enquiry. It may be used by authorised Council officers and disclosed to other agencies or third parties where required or permitted by law. Providing this information is voluntary; however, if you do not supply the requested information, Council may be unable to provide the requested service. You have the right to access and amend your personal information held by Council, subject to legal constraints. For more information, please view Council's [Privacy Policy](http://www.cassowarycoast.qld.gov.au) on Council's website [www.cassowarycoast.qld.gov.au](http://www.cassowarycoast.qld.gov.au)