

CASSOWARY COAST REGIONAL COUNCIL

Councillor Information Session Agenda Briefing Record of Matters

DATE 24 October 2023

TIME 8:50am

VENUE Innisfail Shire Hall, Level 2 Boardroom

ATTENDEES Councillors:

Mayor, Cr Mark Nolan; Deputy Mayor, Cr Barry Barnes; Cr Teresa Millwood;

Cr Trudy Tschui; Cr Nicholas Pervan; Cr Renee McLeod;

Via Teams: Cr Jeff Baines.

Executive Management Team:

CEO – Andrew Graffen; Director Infrastructure Services – David Goodman; Director Commercial Services – Kerryn Bull; A/g Director Development &

Environmental Services - Dan Horton;

Via Teams: Manager Governance, Risk & Performance – Vanessa Kerr.

Matters Recorder

Mayor & Councillor Secretary – Diane Vitali

GUESTS Principal Economic Development – Kira-Jean Clark; Manager Project

Delivery – Joshua Chugg; Principal Project Manager – Richard Wilkes; Community Development Officer – Alyce Haack; Management Accountant – Leona Koppen; Graduate Finance Officer – Lisa Bell; Technical Officer Environment – Damon Sydes; Management Accountant – Jason Smith; A/g Manager Development – Byron Jones; Facilities Asset Manager – Peter McBride; Manager Information Communication & Technology – James

Constable;

Via Teams: Manager Community & Engagement – Louise Knol; Principal Communications & Engagement – Jael Napper; Capital Projects

Engagement Officer – Jade Lamrock.

APOLOGIES Manager People & Safety – Peter Crosby; - Principal Property & Leasing –

Mark Valente.

BUSINESS ITEMS

Item 1 - Declaration of Prescribed Conflicts of Interest or Declarable Conflicts of Interest

Cr Nicholas Pervan advised that he had a declarable conflict of interest to Item 25 MCU23/0029: Material Change of Use (Low Impact Industry and Transport Depot) and Reconfiguring a Lot (One Lot into Two Lots and Access Easement) on land described as Lot 11 on SP223146 and located at Bruce Highway MOURILYAN QLD 4858, commenting further that the applicant made a donation of over \$1,000 to the Game Fishing Club of which he is affiliated. Cr Pervan advised further that he will leave the room during the discussion of Item 25.

Cr Barry Barnes advised that he had a declarable conflict of interest to Item 25 MCU23/0029: Material Change of Use (Low Impact Industry and Transport Depot) and Reconfiguring a Lot (One Lot into Two Lots and Access Easement) on land described as Lot 11 on SP223146 and located at Bruce Highway MOURILYAN QLD 4858, commenting further that the applicant is closely associated to him, and he has attended as a guest at an event organised by the applicant. Cr Barnes advised further that he will leave the room during the discussion of Item 25.

Cassowary Coast Regional Council acknowledges the traditional custodians of the land and sea on which we operate, the Mamu, Djiru, Girramay, Gulgnay, Jirrbal and Bandjin Peoples. We wish to acknowledge our respect for their current and emerging leaders and those in the dreaming. We thank all First Nations people for the contributions they make in building this community.

Topics Discussed:

Item 2 - Growing Stronger Together, Cassowary Coast Economic Development Strategy 2023-2033

Item 3 - Innisfail CBD Revitalisation Staging Delivery Plan

Item 4 - Mission Beach CBD Revitalisation Project

9:30am Cr Millwood left the room9:50am Cr Pervan left the room9:51am Ms Bull left the room

Item 5 - Community Christmas Appeal Policy and Guidelines

Item 6 – Community Grants and Support Round 1 Community Wellbeing & Lifestyle & Economic Development Program Streams Assessment Recommendations

9:58am Cr Pervan re-entered the room

Item 7 – Cardwell Family Practice Support Request Support Request from Townsville Hospital and Health Services

Item 8 – Southern Cassowary Conservation Policy

Item 9 - Amendment to Schedule of Fees and Charges 2023-2024

10:11am Ms Bull re-entered the room

Item 10 - Monthly Financial Performance Report - September 2023-2024

10:40am Mr Goodman left the room

Item 11 – Policy review – Investigation Policy and Councillor Information Session and Workshop Policy

10:42am Break for morning tea and re-commenced 11:03am

11:03am Mr Goodman re-entered the room

Item 12 – Request for Leave of Absence – Cr Nicholas Pervan

Item 13 - Operational Plan 2023/24 Progress Review as at 30 September 2023

Item 14 – Adoption of Annual Report and Audited Financial Statement 2022-23

Item 15 – Cassowary Coast River Improvement Trust Council Representation

Item 16 - Open Space Strategy - Phase 2

11:34am Cr Pervan left the room

Item 17 – Quarterly Capital Performance Report – September 2023

Item 18 - Terms of Reference - Pease Park Advisory Committee

11:42am Cr Pervan re-entered the room

Item 19 - Lease and Asset Disposal - Inarlinga Sporting and Developmental Association

Item 20 - Lease Variation and Asset Disposal - Mourilyan and District Kindergarten Association

Item 21 - Lease / Agreement Disposal - Mission Beach Tennis Club Inc.

Item 22 - User Agreement and Asset Disposal - Mission Arts / Girl Guides Hut

Item 23 – Asset Rationalisation – Project Outcomes 2021-2023

12:43pm Break for Lunch and re-commenced 1:19pm

1:19pm Cr Millwood re-entered the room

Item 24 – MCU23/0015: Development application for Material Change of Use for Multiple Dwellings (18 x 2 Bedroom Apartments) on land described as Lot 173 on C1041 and Lot 174 on C1041 situated at 44-50 Roma Street CARDWELL QLD 4849

1:28pm Councillors Pervan and Barnes left the room for the discussion of Item 25

Item 25 – MCU23/0029: Material Change of Use (Low Impact Industry and Transport Depot) and Reconfiguring a Lot (One Lot into Two Lots and Access Easement) on land described as Lot 11 on SP223146 and located at Bruce Highway MOURILYAN QLD 4858

Item 26 – Application for Reduction in Infrastructure Charges relating to RAL23/0025: Reconfiguring a Lot (1 Lot into 2 Lots) on land described as Lot 21 on SP210275, situated at 10-16 Shepherd Close MISSION BEACH QLD 4852

1:35pm Councillors Pervan and Barnes re-entered the room

Item 28 - CONFIDENTIAL - Request for Council to Purchase Private Land

Item 29 - CONFIDENTIAL - Upgrading the council ERP Software from Technology One Ci to Technology One CiA via the Technology One CiA Live Service

Item 27 - Late Agenda Item: Port Hinchinbrook - Dredge Sediment Disposal Site Analysis