

General Activities on Council Controlled Areas, Parks, Beaches, Foreshores, reserves

Local Law No. 4 (Local Government Controlled Areas and Roads) 2022

What don't I need approval for?

- Picnics, day outings, walks and the like with less than 20 people
- Invitation only gatherings of friends or family, including for BBQ's or birthday parties, where no more than 50 people are expected to attend and no temporary structure (such as marquees, jumping castles, inflatable water slides) is placed on the local government area
- Small scale fund raising for community groups like raffle sales, sausage sizzles
- A peaceful assembly as defined in the *Peaceful Assemblies Act 1992*

What do I need approval for?

You need approval (a permit) for any General Activity conducted on Council controlled areas like beaches, foreshores, esplanades, parks, roads or facilities.

General Activities include:

- soliciting or carrying on the supply of goods and services and includes:
 - footpath dining
 - stationary vending
 - mobile road side vending
 - goods for sale on footpath/road (ex CBD)
 - activity conducted wholly or partially for the purpose of sport, entertainment, education, tourism or recreation
 - busking
 - commercial filming /photography
 - market stalls
- drive a vehicle on beach, footpath, mall, parks and reserves
- weddings
- street parades
- extraordinary traffic
- fundraising
- public education information and interest displays
- training events held on more than 1 day which involves payment of a fee
- sporting or recreational activities
- [temporary entertainment event](#)
- use Council land for access
- research and scientific investigation
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How do I book the venue?

Book venue at least 14 days before event date

Check venue (facility, park, beach) availability & booking - Link below or phone 1300 763 903 to check site availability, pay any hire or deposit fee & make a booking. Weddings incur a site deposit fee per site.

Note: Public spaces are accessible to the general public

How do I obtain approval?

www.cassowarycoast.qld.gov.au

Apply min.14 days before event to allow for processing. Late applications will not be accepted.

Complete the Approved Form 4.8 General Activities and submit to Council with documentation and fees required. If all information is not submitted your application will take much longer to process.

Assessing a permit requires referrals to other departments of Council therefore a minimum of 14 days is required for processing.

Activities on roads may require a certified Traffic Management Plan.

Depending on the size and type of activity you may be required to provide an event & risk management plan – the application form will explain the requirements in more detail.

Is alcohol consumption permitted?

Approval from Council is required before consuming alcohol in any public place –
Liquor Licence
Risk Assessment form - Link below

You may also require a Liquor Permit from Office of Liquor and Gaming Regulation. You can check this out at the following Link.

List of Hyperlinks Referenced in this Document:

Venue Booking:

<https://www.spacetoco.com/host/cassowary-coast-regional-council>

Permit Forms: <http://www.cassowarycoast.qld.gov.au/permit-application-forms>

Liquor Licence Risk Assessment form:

<https://www.cassowarycoast.qld.gov.au/downloads/file/2832/liquor-licence-risk-assessment-form>

Office of Liquor and Gaming Regulation (Liquor Licencing):

<https://www.business.qld.gov.au/industries/hospitality-tourism-sport/liquor-gaming/liquor/licensing/applications/permits>

What fees and charges will apply?

To view Council's fees and charges for general activities on Council controlled areas visit www.cassowarycoast.qld.gov.au/feesandcharges.

Further Information

For further information contact Council at 1300 763 903 or email enquiries@cassowarycoast.qld.gov.au.