

CASSOWARY COAST REGIONAL COUNCIL

Councillor Workshop – Record of Matters

DATE	14 November 2024
TIME	8:45am
VENUE	Innisfail Shire Hall, Level 2 Boardroom
ATTENDEES	<p>Councillors: Deputy Mayor, Cr Nicholas Pervan; Cr Chris Littlemore; Cr Ellen Jessop; Cr Trudy Tschui; Cr Jeff Baines; Cr Renee McLeod.</p> <p>Executive Management Team: CEO – Andrew Graffen; Director Infrastructure Services – David Goodman; Director Commercial Services – Kerry Bull; Director Development & Environmental Services – Chris McNamara; Director Corporate and Community Services – Elizabeth Stavreski; Manager Governance, Risk & Performance – Vanessa Kerr; Manager People & Safety – Peter Crosby.</p> <p>Matters Recorder Mayor & Councillor Secretary – Diane Vitali</p>
GUESTS	Manager Community and Engagement – Louise Knol; Manager Development – Dan Horton; Principal Planner – Byron Jones; Cassowary Coast Accessible Awareness Group – Angie Battiato; CDO – Alyce Haack; Community Services Officer – Tania Ramsey; Principal Facilities Operations – Peter McBride; Manager Facilities & Leasing – Frances Hudson; Principal Economic Development – Kira-Jean Clark; Manager Regulatory Services – Kirsty Lamperd.
APOLOGIES	Mayor, Cr Teresa Millwood; Manager Procurement – Adam McKevitt

BUSINESS ITEMS

Item 1 – Declaration of Prescribed Conflicts of Interest or Declarable Conflicts of Interest

Nil

Topics Discussed:

Item 2 – Event Sponsorship – The Amazons Australia

Ms Knol discussed the above item.

Item 3 – Planning Workshop:

- Regional Planning
- Local Planning
- Planning Act 2016
- Planning and Environment Court

Messrs Horton and Jones discussed the above items.

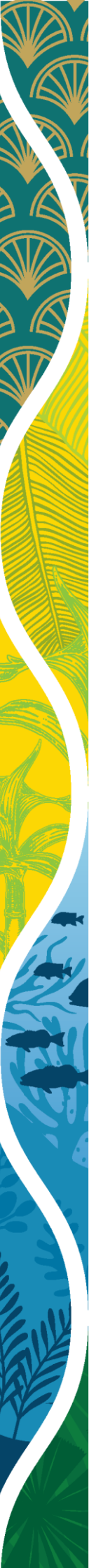
9:53am Break for morning tea and re-commenced 10:28am

10:15am Ms Battiato entered the room

Item 4 – Accessible Toilets in the Cassowary Coast

Ms Battiato discussed the above item.

Cassowary Coast Regional Council acknowledges the traditional custodians of the land and sea on which we operate, the Mamu, Djiru, Girramay, Gulgnay, Jirrbal and Bandjin Peoples. We wish to acknowledge our respect for their current and emerging leaders and those in the dreaming. We thank all First Nations people for the contributions they make in building this community.



10:57am Ms Battiato retired from the CWS

11:00am Mr Goodman entered the room

Item 5 – Everybody Welcome Here Toolkit launch

Ms Haack and Ms Knol discussed the above item.

Item 7 – Domestic and Family Violence – Council’s Response

Ms Haack and Ms Knol discussed the above item.

Item 6 – ANZAC Day & Battle of the Coral Sea Grants

Ms Ramsey discussed the above item.

Item10 – Procurement Review Board

Ms Stavreski discussed the above item.

Item 8 – Cleaning Request for Tender (RFT) – overview

Ms Hudson discussed the above item.

11:44am Cr Baines re-entered the room

11:48am Break for lunch and re-commenced 12:21pm

Item 9 – Economic Leadership Committee EOI

Ms Clark discussed the above item.

Item 11 – Stationary Road Side Vending – Haddrell Park

Mr Graffen discussed the above item.

1:15pm Mr Crosby entered the room

Item 12 – Major Projects Update

ELT: Messrs Graffen, Crosby, Goodman & McNamara and Ms Bull and Ms Stavreski, together with Mr Horton, Ms Clark and Ms Lamperd provided additional updates.

1:50pm Cr Baines retired from the CWS

2:10pm Mr Graffen retired from the CWS

COUNCILLOR WORKSHOP CLOSED 3:00pm