

CASSOWARY COAST REGIONAL COUNCIL

Councillor Information Session 'Agenda Review'– Record of Matters

DATE	25 February 2025
TIME	8:45am
VENUE	Innisfail Shire Hall, Level 2 Boardroom
ATTENDEES	<p>Councillors: Mayor, Cr Teresa Millwood; Deputy Mayor, Cr Nicholas Pervan; Cr Chris Littlemore; Cr Ellen Jessop; Cr Trudy Tschui; Cr Renee McLeod.</p> <p>Executive Management Team: CEO – Andrew Graffen; Director Infrastructure Services – David Goodman; Director Commercial Services – Kerry Bull; Director Development & Environmental Services – Chris McNamara; Director Corporate and Community Services - Elizabeth Stavreski; Manager Governance, Risk & Performance – Vanessa Kerr; Manager People & Safety – Peter Crosby.</p> <p>Matters Recorder Mayor & Councillor Secretary – Diane Vitali</p>
GUESTS	Manager Community and Engagement – Louise Knol; Manager Finance – Hannah Peters; Manager Natural Environment & Sustainability – Michael Anderson; Technical Officer Environment – Damon Sydes; Principal Economic Development – Kira-Jean Clark; Small Business Officer – Kendell Bishop; Manager Facilities & Leasing – Frances Hudson; Principal Property & Leasing – Mark Valente; Principal Planner – Byron Jones; Manager Project Delivery – Joshua Chugg
APOLOGIES	Cr Jeff Baines; Principal Project Manager – Richard Wilkes; Manager Development – Dan Horton.

BUSINESS ITEMS

Item 1 – Declaration of Prescribed Conflicts of Interest or Declarable Conflicts of Interest

Cr Nicholas Pervan advised that he had conflicts of interest in relation to Item 6.2 – *LATE REPORT - Request to Remove Rick Road, Mission Beach from the Maintained Road Network*, commenting that the Road was named after his partner's ex-husband. And Item 7.1 – *OPW24/0006: Development application for Operational Work (Advertising Device) on land described as Lot 2 on RP722779, situated at 102 Edith Street, Innisfail QLD 4860*, commenting that he has a very close friendship with one of the owners of Roscoe's. Cr Pervan said that he would leave the room during the discussion of both items.

Topics Discussed:

Item 2 – Public Questions:

Answers were provided for the public questions. The CEO will answer Question 1, and Mayor Millwood will answer Question 2, at the LG meeting being held 27 February.

Item 4.1 – 2024/2025 Financial Performance Report - January 2025

Ms Peters discussed the above report.

Item 4.2 – Budget Review 2 - 2024/2025

Ms Peters discussed the above report.

Item 4.3 – Sole, Specialised, Supplier Nomination for Ibis Information Systems Pty Ltd

Ms Peters discussed the above report.

Item 3.1 – Cassowary Coast Regional Council Communications and Engagement Strategy 2025-2026

Ms Knol discussed the above report.

Item 3.2 – Removal of the Cassowary Coast Regional Council Library Services Fee for Replacement (Lost and Damaged) Items

Ms Knol discussed the above report.

After much discussion Mayor Millwood asked if this report could be deferred to another LG Meeting.

10:39am Break for morning tea and discussion with Mayor Matt Burnett, President LGAQ and re-commenced 11:30am

Item 4.4 – Bushland Reserve Management Policy

Mr Anderson discussed the above report with assistance from Mr Sydes where required.

Messrs Anderson and Sydes retired from the CIS.

Item 5.1– Memorandum of Understanding – Silica Resources Australia

Ms Clark discussed the above report.

Additional Item (not on LG Agenda): SRA Funding Contribution to the Port of Mourilyan Business Case

Ms Clark discussed the above item.

12:10pm Ms Clark retired from the CIS

Item 9.1 – Confidential - Port Hinchinbrook Sewage Pump Station #4 Upgrade

Mr Chugg discussed the above report.

12:35pm Mr McNamara retired from the CIS.

Item 6.1 – Mundoo Aerodrome Advisory Committee - Membership

Ms Hudson discussed the above report.

Item 9.2 – Confidential - Disposal of 5 O'Reilly Close, Innisfail

Ms Hudson discussed the above report.



12:45pm Cr Pervan left the room for the discussion of Item 7.1 and 6.2

Item 7.1 – OPW24/0006: Development application for Operational Work (Advertising Device) on land described as Lot 2 on RP722779, situated at 102 Edith Street, Innisfail QLD 4860

Mr Jones discussed the above report.

12:47pm Ms Stavreski retired from the CIS

Item 6.2 – LATE REPORT - Request to Remove Rick Road, Mission Beach from the Maintained Road Network

Mr Goodman discussed the above report.

Item 4.5 – Policy Review

1:13pm Cr Pervan re-entered the room.

Ms Kerr discussed the above report.

Item 4.6 – Delegations Update

Ms Kerr discussed the above report.

Item 4.7 – Workforce Plan

Mr Crosby discussed the above report.

COUNCILLOR INFORMATION SESSION CLOSED 2:05pm