



NOTICE OF OBJECTION AGAINST CATEGORISATION

**PLEASE READ BEFORE
 SUBMITTING YOUR
 APPLICATION.**

IMPORTANT DETAILS:

Section 90 of the *Local Government Regulation 2012* provides that the **only** grounds a property owner may object to their rates category is that their land should have been included in another rating category (based on the local governments rating categories).

Prior to making an objection, owners should refer to the Cassowary Coast Regional Councils Differential General Rates table contained in Council's current financial years Revenue Statement, which includes both the general description and specific description and identification by which land is categorised. Reference should also be made to Councils current Revenue Statement.

To object, a notice of objection must:

- be given within 30 days after the date of issue of the rate notice, and
- be in the form approved by the local government (this form), and
- nominate the rating category the owner claims the land should be included, and
- state the specific facts that support the claim for a rating re-categorisation.

Upon receipt of this completed form, including the signed declaration and any supporting documentation, council will review the Differential General Rate category and notify the owner of council's decision.

Please pay the net amount shown on your rate notice by the due date unless you receive written notification from council of a category adjustment.

Section 1 – Applicant(s) Details

Property No:	
Property Owner:	
Postal Address: (for service of mail)	
	<input type="checkbox"/> The owner(s) <input type="checkbox"/> A person authorized by the owner(s)

***Please tick box if you would like Council to update your postal address and contact details.**

Residential Address:			
Mobile:		Phone:	
Email Address:			

Section 2 – Objection to the Differential General Rate Category

Differential General Rate category shown on your rate notice:	
Differential General Rate category requested:	

I/We request Council review the Differential General Rate category applied to my Property No. file as stated in section 2 of this form. My/Our reasons are as follows: (please attach a separate page if necessary)



Section 3 - Please complete this section if you are requesting a Category change to 'Principal Place of Residence' Category (categories 1, 2, 3, 4 or 5)

Definition: 'Principal Place of Residence' is a residential dwelling where at least one owner permanently resides at the property, and this can be verified by the owner.

If your property meets the definition of 'Principal place of residence' please sign the declaration below and return to council with supporting documents (listed below), to indicate you live at the property permanently during **each** rating period you are requesting a rates adjustment (maximum 12 months).

Mandatory Supporting Documentation:

- a copy of your current Driver's licence (front and back) showing current dwelling address; or,
- a copy of your current Proof of Age card showing current dwelling address; and

Mandatory Secondary Supporting Documentation:

- an electricity, landline telephone or internet account in owner/s name, showing address of the property; or,
- other legal documentation to confirm your current residency at the dwelling over the full period requested.

If the property is not in the owner's name Eq: either a Company or Trust, further mandatory supporting documentation is required:

- Company ASIC extract, Trust authorisation, or similar (this documentation must demonstrate that the business owner/director/trustee is the person that is living at the property which is their principal place of residence).

If the property owner has a family member with special circumstances living in one of their properties (i.e. physical or mental disability or safety and privacy concerns) further mandatory supporting documentation is required. An example may include (but not limited to):

- Letter from your General Practitioner (GP);
- Centrelink information;
- Legal documents.

Section 4 – Declaration of Applicant

I/we have read and understand the descriptions of the Differential General Rate Categories as set out in Councils current Revenue Statement, and declare that this property fits the descriptions of the Differential General Rate Category requested on this form. I/we also declare that the above information is correct as at the date of lodgement. Should any of the details given in relation to this declaration change, the applicant will advise the Cassowary Coast Regional Council immediately.

Applicant Signature(s):		Date:	
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OFFICE USE ONLY:

Property No.:		Date Objection Received:	
Decision:		Date of Effect:	
Processed by:		Approved by:	