

## Councillor Information Session – Agenda Briefing

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| <b>DATE</b>      | 21 February 2023                             |
| <b>TIME</b>      | 8:45am                                       |
| <b>VENUE</b>     | Innisfail Shire Hall, Level 2 Boardroom      |
| <b>ATTENDEES</b> | Councillors, EMT and Invited Officers/Guests |

| Declaration of Prescribed Conflicts of Interest or<br>Declarable Conflicts of Interest |                  |   |   |
|--|------------------|---|---|
| Chair Person – Mayor Mark Nolan  |                  |   |   |
| Item No.   | Time             | Topic   | Facilitator   |
| 1  | 8:45am – 8:50am  | General Housekeeping and Conflicts of Interest (5min)   | Chairperson   |
| 2  |                  | Public Questions: Nil   |   |
| 3  | 8:50am – 9:00am  | Innisfail CBD Revitalisation Project – Appointment of Stakeholder Reference Group (Advisory Committee (10min) | Zoe Holmes, Communications Lead                       |
| 4  | 9:00am – 9:10am  | CCRC Tourism Development Quarterly Activity Report – 2nd Quarter, October to December 2022 (10min)            | Richard Blanchette, Tourism Coordinator               |
| 5  | 9:10am – 9:20am  | Policy Review (10min)   | Vanessa Kerr, Acting Governance Lead                  |
| 6  | 9:20am – 9:30am  | Draft Advisory Committee Policy (10min)   | Louise Knol, Manager Engagement & Customer Experience |
| 7  | 9:30am – 9:40am  | Monthly Financial Performance Report – January 2022/2023 (10min)  | Hannah Peters, Acting Manager Finance                 |
| 8  | 9:40am – 9:50am  | December Quarterly Budget Review – 2022/23 (BR2) (10min)  | Hannah Peters, Acting Manager Finance                 |
| 9  | 9:50am – 10:00am | Establishment of Rating Advisory Committee (10min)  | Arun Pratap, Director Corporate Services              |

Cassowary Coast Regional Council acknowledges the traditional custodians of the land and sea on which we operate, the Mamu, Djiru, Girramay, Gulgnay, Jirrbal and Bandjin Peoples. We wish to acknowledge our respect for their current and emerging leaders and those in the dreaming. We thank all First Nations people for the contributions they make in building this community.

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| 10   | 10:00am – 10 10am | Operational Plan 2022/23 Review to 31 December 2022 (10min)   | Andrew Graffen, Chief Executive Officer       |
| 11   | 10:10am – 10:20am | Review of Electoral Divisions (10min)   | Andrew Graffen, Chief Executive Officer       |
| 12   | 10:20am – 10:30am | Request for Leave of Absence – Councillor Trudy Tschui (10min)  | Andrew Graffen, Chief Executive Officer       |
| 10:30am – 10:45am Morning Tea (15 minutes) |                   |   |   |
| 13   | 10:45am – 10:55am | Cassowary Coast Regional Council - Organisational Design Review (10min)   | Andrew Graffen, Chief Executive Officer       |
| 14   | 10:55am – 11:05am | Open Space Strategy (10min)   | Damon Sydes, Technical Officer Environment    |
| 15   | 11:05am – 11:15am | CCRC Capital Report – January 2023 (10min)  | Peter McBride, Facilities Asset Manager       |
| 16   | 11:15am – 11:25am | Material Change of Use for a Service station and Operational work for an Advertising Device on land described as Lots 71-73 on C1046 and Lot 90 on C1046 situated at 161, 159 & 157 Victoria Street, and 3 Scott Street, CARDWELL QLD 4849 (10min)  | Byron Jones, Acting Manager Planning Services |
| 17   | 11:25am – 11:35am | Material Change of use for a Boarding House on land described as Lot 2 on RP709611, situated at 176 Edith Street, INNISFAIL QLD 4860 (10min)  | Byron Jones, Acting Manager Planning Services |
| 18   | 11:35am – 11:45am | Application for Reduction in Infrastructure Charges relating to MCU22/0042: Material Change of Use for Multiple Dwellings (Eighteen (18) x Two (2) Bedroom Apartments and Four (4) x Three (3) Bedroom Apartments) and Reconfiguration of a Lot (Boundary Realignment Two (2) Lots into Two (2) Lots and Creation of an Access Easement) on land described as Lot 2 on RP731314 and Lot 1 on RP727267, situated at 80-86 and 88 River Avenue MIGHELL QLD 4860 (10min) | Byron Jones, Acting Manager Planning Services |
| 19   | 11:45am – 11:55am | <b>CONFIDENTIAL</b><br>CCW000218 - Innisfail Footpath Renewals (10min)  | Glenn Jones, Project Manager                  |
| SESSION CLOSED                             |                   |   |   |