


Councillor Information Session – Agenda Briefing

DATE	25 February 2025
TIME	8:45am
VENUE	Innisfail Shire Hall, Level 2 Boardroom
ATTENDEES	Councillors, ELT and Invited Officers/Guests

Declaration of Prescribed Conflicts of Interest or Declarable Conflicts of Interest			
Chairperson – Mayor Teresa Millwood			
Agneda Item No.	Time	Topic	Facilitator
1	8:45am – 8:50am	General Housekeeping and Conflicts of Interest (5min)	Chairperson
2	8:50am – 9:00am (10 min)	Public Questions:	
3.1	9:00am – 9:10am (10 min)	Cassowary Coast Regional Council Communications and Engagement Strategy 2025-2026	Louise Knol
3.2	9:10am – 9:20am (10 min)	Removal of the Cassowary Coast Regional Council Library Services Fee for Replacement (Lost and Damaged) Items	Louise Knol
4.1	9:20am – 9:30am (10 min)	2024/2025 Financial Performance Report - January 2025	Hannah Peters
4.2	9:30am – 9:40am (10 min)	Budget Review 2 - 2024/2025	Hannah Peters
4.3	9:40am – 9:50am (10min)	Sole, Specialised, Supplier Nomination for Ibis Information Systems Pty Ltd	Adam McKevitt
4.4	9:50am – 10:00am (10min)	Bushland Reserve Management Policy	Michael Anderson
4.5	10:00am – 10:10am (10min)	Policy Review	Vanessa Kerr
4.6	10:10am – 10:20am (10min)	Delegations Update	Vaness Kerr
4.7	10:20am – 10:30am (10min)	Workforce Plan	Peter Crosby
10:30am – 11:00am – Morning Tea with Mayor Matt Burnett - (30minutes)			

Cassowary Coast Regional Council acknowledges the traditional custodians of the land and sea on which we operate, the Mamu, Djiru, Girramay, Gulgnay, Jirrbal and Bandjin Peoples. We wish to acknowledge our respect for their current and emerging leaders and those in the dreaming. We thank all First Nations people for the contributions they make in building this community.



5.1	11:00am – 11:10am (10min)	Memorandum of Understanding – Silica Resources Australia	Kira-Jean Clark
6.1	11:10am – 11:20am (10min)	Mundoo Aerodrome Advisory Committee - Membership	Frances Hudson
6.2	11:20am – 11:30am (10min)	LATE REPORT - Request to Remove Rick Road, Mission Beach from the Maintained Road Network	David Goodman
7.1	11:30am – 11:40am (10min)	OPW24/0006: Development application for Operational Work (Advertising Device) on land described as Lot 2 on RP722779, situated at 102 Edith Street, Innisfail QLD 4860	Dan Horton
9.1	11:40am – 11:50am (10min)	Confidential Port Hinchinbrook Sewage Pump Station #4 Upgrade	Richard Wilkes
9.2	11:50am – 12:00pm (10min)	Confidential Disposal of 5 O'Reilly Close, Innisfail	Frances Hudson
Additional Item	12:00pm – 12:15pm (15min)	SRA Funding Contribution to the Port of Mourilyan Business Case	Kira-Jean Clark

SESSION CLOSED