

Councillor Information Session - Agenda Briefing

DATE	20 January 2026
TIME	8:45am
VENUE	Innisfail Shire Hall, Level 2 Boardroom
ATTENDEES	Councillors, ELT and Invited Officers/Guests

Declaration of Prescribed Conflicts of Interest or Declarable Conflicts of Interest

Chairperson – Mayor Teresa Millwood

Item No.	Time	Topic	Facilitator
1	8:45am – 8:50am	General Housekeeping and Conflicts of Interest (5min)	Chairperson
4.1	8:50am – 9:00am	Community Grants and Support - ANZAC Day and Battle of the Coral Sea Commemorations 2026 (10min)	Megan Rutjens
5.1	9:00am – 9:10am	2025/2026 Financial Performance Report - December 2025 (10min)	Jason Smith
5.2	9:10am – 9:20am	Fees and Charges 2025-2026 - Amendments (10min)	Jason Smith
5.3	9:20am – 9:30am	Policy Review (10min)	Vanessa Kerr
5.4	9:30am – 9:40am	Operational Plan 2025/26 Quarterly Review as at 31 December 2025 (10min)	Andrew Graffen
5.5	9:40am – 9:50am	Request for Leave of Absence - Councillor Ellen Jessop (10min)	Andrew Graffen
6.1	9:50am – 10:00am	Illuminate CBD Project - Works for Queensland Program (10min)	Alex Hilton
7.1	10:00am – 10:10am	MCU25/0038 - Material Change of Use for Multiple Dwelling (3 Units) on land described as Lot 37 on SP332667 and situated at 26 Jackey Jackey Street, South Mission Beach (10min)	Michelle Perkins Dan Horton
8.1	10:10am – 10:20am	Petition – Kranky Kransky Food Van (10min)	Andrew Graffen
10:20am – 10:30am Morning Tea (10 minutes)			
10.1	10:30am – 10:40am	CONFIDENTIAL Quarterly Outstanding Debtors, and Rates & Charges Report (10min)	Kelly Vick

10.2	10:40am – 10:50am	CONFIDENTIAL COW000172 Road Reconstruction and Remediation Panel Selection (PSA) (10min)	David Goodman
10.3	10:50am – 11:00am	CONFIDENTIAL CCW000299 - Water Main Renewals Goondi Bend (10min)	Simon Page
10.4	11:00am – 11:10am	CONFIDENTIAL CCW000360 - Water Main Renewal Roma Street (10min)	Simon Page
SESSION CLOSED			