

Councillor Information Session - Agenda

DATE	6 July 2026
TIME	8:45am
VENUE	Innisfail Shire Hall, Level 2 Boardroom
ATTENDEES	Councillors, ELT and Invited Officers/Guests

Declaration of Conflicts of Interest			
Chairperson – Mayor Teresa Millwood			
Item No.	Time	Topic	Facilitator
1	8:45am – 8:50am	General Housekeeping and Conflicts of Interest (5min)	Chairperson
2	8:50am – 9:35am	Biosecurity Program (45min)	Rowan Ward Michael Graham, Biosecurity Qld
3	9:35am – 10:05am	Life Publishing Group - Cassowary Coast Life (30min)	Rachel Smith Sherie Hensler-Adams
4	10:05am – 10:35am	Governance Refresher: (30min) CIS / CWS Policy Review - Annual Delegations Review	Vanessa Kerr
10:35am – 10:45am Morning Tea (10 min)			
5	10:45am – 11:15am	Procurement Review Board (30min)	Sarah Paish
6	11:15am – 11:45am	Cardwell Walking Network Plan (30min)	Wills Scott-Brunetto
7	11:45am – 12:15pm	Cardwell Trails – Branding (30min)	Alex Hilton Kira-Jean Clark
8	12:15pm – 12:30pm	Shorebird & Turtle Monitoring Program (15min)	Gwenllian Lewis Amber Kellett
12:30pm – 12:45pm Lunch (15 min)			
9	12:45pm – 1:15pm	Grant Guidelines / RADF Guidelines 2026/2027 (30min)	Andrea Sorbello
10	1:15pm – 1:45pm	Disability Inclusion Action Plan - Final Draft (30min)	Madeleine Clifford Megan Rutjens
11	1:45pm – 2:00pm	Fees and Charges Waiver Policy Review 2026/2027 (15min)	Madeleine Clifford
SESSION CLOSED			