

<b>Position Title:</b>	Maintenance Fitter
<b>Team:</b>	Water Services
<b>Division:</b>	Commercial Services
<b>Reporting To:</b>	Service Delivery Lead – Mechanical Maintenance
<b>Direct Reports:</b>	Nil
<b>Industrial Instruments:</b>	Queensland Local Government Industry (Stream C) Award - State 2017 & Cassowary Coast Regional Council Certified Agreement 2023
<b>Level:</b>	C10 – C7

## **THE ROLE**

---

The Maintenance Fitter, reporting to the Supervisor Mechanical Maintenance Water, will work collaboratively with the Water Services team to achieve the safe and efficient delivery of water and wastewater treatment services to customers. This role will undertake activities at a number of diverse areas including wastewater and water treatment plants, sewerage pumping stations, waste transfer stations, Council's swimming pools and chlorinated water disinfection sites

## **KEY OUTCOMES**

---

- Water and wastewater treatment mechanical maintenance and installation activities are done efficiently, safely and to quality standards
- Council meets its statutory obligations with respect to water supply services and wastewater collection and treatment
- Water and wastewater treatment services meet Council's service standards and the needs of the community
- Our operations value and protect the natural environment

## **KEY ACCOUNTABILITIES**

---

- Undertake maintenance and installation of mechanical plant and equipment of all Council's water and wastewater treatment infrastructure efficiently, safely and to quality professional standards
- Mechanical maintenance, fault diagnosis, repairs and installation of:
  - Pumps and mechanical equipment at water and wastewater treatment plants, pumping stations and waste transfer stations
  - Chlorine dosing equipment at Council's water supply disinfection sites
- Mechanical maintenance, fault diagnosis and repairs to pool equipment at Council's swimming pools
- Perform general repairs using MIG, MMAW and OAW welding processes
- General fitting tasks and precision fitting using metal lathe, radial drill, hydraulic press, etc
- Assist with planning and organisation of jobs, including
  - risk assessment
  - estimating (man hours, plant, equipment and materials)
  - requisition/purchase of materials and supplies
- Co-ordinate work tasks of labourers, plant operators and contractors assigned to specific jobs

- Support skills development for Apprentices
- Ensure security, care and maintenance of allocated materials, small plant, tools and vehicles
- Maintain pump station maintenance records
- Deal with members of the public courteously, and advise Supervisor of complaints/queries promptly
- Provide input to procedure/policies relative to work areas
- Comply with all Council Policies and Procedures including the Code of Conduct for Council Employees
- Undertake any other duties, projects or tasks as directed by the Supervisor Mechanical Maintenance Water which generally fall within the scope of this position and are within the incumbent's skills, competence and training

### **ON CALL ARRANGEMENTS**

---

This position is required to work in an after-hours on call roster rotation. This roster will be on a rotation cycle for after hours, on-call, and including weekends

### **BEHAVIOURAL COMPETENCIES**

---

- Practices behaviours aligned with Council's Values (Respect, integrity, Courage) and the Code of Conduct for Council Employees in all interactions with internal and external stakeholders
- Exercises on the job leadership of Work Health and Safety, Environment Protection, Equal Employment Opportunity (EEO), Anti-discrimination, Recordkeeping, Risk and Privacy obligations
- Models professional and ethical behaviour
- Focuses on performance and delivery of organisation and team goals
- Team work and Interpersonal skills to support coaching of apprentices
- Acts proactively
- Exercises initiative and looks for opportunities for innovation and continuous improvement
- Responds flexibly to change and adapts and responds to a changing environment
- Commits to personal and professional development

### **SELECTION CRITERIA**

---

#### **Essential:**

- Certificate III in Engineering – Mechanical Trade – Fitting and Machining
- Demonstrated knowledge of water pumps and associated mechanical plant
- Demonstrated ability to prepare metals using MIG, MMAW and OAW processes
- Previous experience with manufacture of metal components using metal turning, milling and shaping techniques
- Demonstrated ability in installation, modification and commissioning of machines, plant and infrastructure
- Knowledge of legislative Work Health and Safety requirements and risk assessment processes
- Ability to read and interpret plans and technical drawings
- Demonstrated ability to supervise apprentices and labourers
- Competence in the use of computer and tablet technology
- Physical fitness and ability to undertake manual labouring tasks in tropical conditions
- Ability to demonstrate behavioural competencies
- Current Queensland "C" Class drivers licence
- General Safety Construction Induction Card



**Desirable:**

- Accredited to enter and work in a confined space
- Accredited to operate breathing apparatus