



CASSOWARY COAST REGIONAL COUNCIL

PO Box 887

INNISFAIL QLD 4860

Ph: 1300 763 903

Email: enquiries@cassowarycoast.qld.gov.au

APPLICATION FOR BUSINESS SALE SEARCH AND/OR INSPECTION

SECTION 1 - Applicant Details:

Applicant's name:	First name:	Surname:	
Phone/Mobile:			
Email:			
Postal address:			
Trading name: (if applicable)			
Contact name: (for this application)			
Contact person's mobile:			
Signature of applicant:		Date:	

SECTION 2 – Current Business Operator Details:

 Please ensure that the applicant provides Council with written authorisation (see attached form on page 2) from the current operator of the business to enable Council to release the Inspection and Sale Search Report to the applicant.			
Current business name:			
Current name of business owner / proprietor:	First name:	Surname:	
Position in business:			
Phone/Mobile:			
Email:			
Address:			
Trading name: (if applicable)			
Company name: (if applicable)			
Directors name: (if applicable)			

SECTION 3 – Fees and payment details: *Note that payment can only be made after the application is received by Council*

Request inspection within 15 working days of request lodgement	☐ \$ 438.00
Urgent Health Search Report within 5 working days	☐ \$ 973.00
Other – Environmental Health Officer (EHO) time per hour	☐ \$ 326.00
BPay:	☐ Please tick if you would like an invoice to be emailed so you can pay by BPay
In person:	☐ Payment by EFTPOS at Customer Service Centres
Via phone:	☐ Please tick if you would like to pay by credit card, and an officer will call you to take payment

Please return your completed application via one of:

By email: enquiries@cassowarycoast.qld.gov.au

By post: Cassowary Coast Regional Council, PO Box 887, Innisfail QLD 4860

In person: For Customer Service locations & office hours, visit: [Contact Council | Cassowary Coast Regional Council](#) or phone 1300 763 903

Cassowary Coast Regional Council – Information Privacy Statement:

Cassowary Coast Regional Council is collecting your personal information in accordance with the *Information Privacy Act 2009 (QLD)*, and other applicable laws. Your information is being collected for the purpose of processing your application and/or responding to your enquiry. It may be used by authorised Council officers and disclosed to other agencies or third parties where required or permitted by law. Providing this information is voluntary; however, if you do not supply the requested information, Council may be unable to provide the requested service. You have the right to access and amend your personal information held by Council, subject to legal constraints. For more information, please view Council's Privacy Policy on Council's website www.cassowarycoast.qld.gov.au



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Written Declaration:

I/We authorise the Cassowary Coast Regional Council to release the recent inspection report for our premises located at:

Premises address:			
To the following named person(s):			
Authorised by: <i>(print name)</i>			
Position in company:			
Signature:		Date:	

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